

Lesire Motseosi

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Personal Details

- Date of Birth : 01/10/1999
- Place : Maun

Objective

A highly skilled and experienced translator with a strong background in translating Legal, Marketing, and Medical documents in English and Tswana(Setswana). Providing excellent command of these languages and a track record of impeccable proofreading, review, transcription and translation.

Education

- **The University of Botswana** 2017- 2023
Bachelor of Laws(General)
3.1
- **Kgaswe International High School** 2016
High School
GPA 3.8

Experience

- **Rakops Junior Secondary School** December 2021 - May 2022
Office Assistant
 1. Proofreading and editing documents to correct errors
 2. Identified, corrected and reported data entry errors.
 3. Gathered and documented statistical information to generate reports.
 4. Used data interface to transcribe information from physical source documents into database.
- **EALSTP ByLanguages** May 24 2022 - Present
Translator
 1. Completed medical translation services.
 2. Conducted multiple bilinguagal projects.
 3. Provided translation, editing proofreading and review of documents.
 4. Production of translation in SSR projects.
- **SoSpeedy** July 7 2022 - Present
Freelance Transcriptionist/ Translator
 1. Independently contracted to evaluate and interpret audio and video dictation.
 2. Concurrently managed and completed subtitling, transcription, data entry, and translation projects with strict deadlines.
 3. Gained expertise in both general and specific areas of audio and video transcription and translation
- **TransRare** July 18 2023 - Prensent
Translator
 1. Conducted Forward and Back Tswana Translations.

2. Translation of Business and Legal documentation under strict deadlines.

- **Tranzilla Ltd.**

February 24 - Present

Freelance Translator

1. Translation of Marketing and Legal documents.
2. Conducted forward and backward translation for multiple projects.
3. Completed projects on time within strict deadlines.

Rates

Rates for Translation

1. Tswana to English: 0.05 - 0.06 USD per word/ 25 - 28 USD per hour/ 1.40 - 1.90 USD per audio or video minute/
2. English to Tswana: 0.05 - 0.06 USD per word/ 25 - 28 USD per hour/ 1.40 - 1.90 USD per audio or video minute/

Rates for Interpretation

1. Tswana to English: 0.03 - 0.05 USD per word/ 23 - 25 USD per hour/ 1.10 - 1.30 USD per audio or video minute/
2. English to Tswana: 0.03 - 0.05 USD per word/ 23 - 25 USD per hour/ 1.10 - 1.30 USD per audio or video minute/

Rates for Editing

- Tswana: 20 USD per hour

Rates for Proofreading

- Tswana: 18 USD per hour

Skills

- Time Management
- Written and Verbal Communication
- Microsoft Office(Excel, Word, Presentation)
- Problem Solving
- Data Entry
- Independent Worker

Languages

- English
- Tswana

Subjects

- Legal
- Marketing
- Medical
- General Conversation