

# KHARINA KOHL MENSEN

TRANSLATOR / PROOFREADER

## CONTACT

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[kharinakmensen@gmail.com](mailto:kharinakmensen@gmail.com)

## SUMMARY

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Studying Post-Graduation Lato Sensu in Translation. Bachelor of English Literature from UFPR. I have been working with Portuguese – English – Italian translation for 2 years, and with proofreading and editing texts for 14 years. Technical Course in Accounting. I have experience in accounting routines (bookkeeping, accounts payable, closing, taxes). Technical Course in Data Processing. Music teacher (singing and piano).

## EDUCATION

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### FACULDADE IGUAÇU

Postgraduate Lato Sensu - Translation and Proofreading of Texts in English

(May 2023 - April 2024)

### FEDERAL UNIVERSITY OF PARANÁ

Language and Literature – Bachelor of Literary Studies

(February 2018 - February 2023)

### UNESPAR - STATE UNIVERSITY OF PARANÁ

Degree in music

(February 2000 - December 2001)

### MONITOR INSTITUTE

Accounting technician

(January 2009 - September 2010)

### STATE COLLEGE OF PARANÁ

Integrated Technician in Data Processing

(February 1994 - December 1996)

## **EXPERIENCE**

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### **TRANSLATOR AND PROOFREADER**

#### **FREELANCER**

January 2021 - Present

Translation Portuguese - English - Italian; Proofreading and editing texts

### **TRANSLATOR AND PROOFREADER**

CAPA (Academic Production Advisory Center) UFPR

February 2022 - December 2022

Translation and proofreading of academic articles

### **FINANCIAL MANAGER**

Mr. MOSSI

September 2020 - December 2022

Purchasing, Payments, HR, Accounting

### **LANGUAGE TEACHER**

CELIN (Center for Languages and Interculturality) UFPR

July 2018 - December 2020

Teacher of English and Portuguese as a Foreign Language

### **PARTNER - ACCOUNTING ASSISTANT**

GARRETT SISTEMAS S/S

March 2009 - December 2020

Services to non-profit associations. Accounting bookkeeping. Accounting closing. Elaboration and review of Minutes, Statutes, Requirements, Powers of Attorney, Contracts, letters, emails, etc. Final review of all documents prepared by the group.

### **MUSIC TEACHER**

FREELANCER

January 1995 - January 2009

Private lessons in singing, piano, keyboards, children's musicalization