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Joyce Nascimento nunes

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| Objectives |  | English Language Coach as well as Social Communicator and Media Specialist seeking for new opportunities either in Education or in the Communication Field. Vast experience in English Teaching, Coordination, Freelance Journalism, Press Office, Online Media and English Coaching. Member of the Branding Kids research group, former member of research groups related to Public Politics, Cinema and Audiovisual. |
| profESsionaL EXPERIENCE |  | FOREIGN LANGUAGES COORDINATOR - INTERSCHOOL BRASIL – GOIANIA, GOIAS, BRAZIL  2015-2020  Languages Program coordinator; Dual-language Immersion Program (French and English) manager, oversees the Bilingual Education Program (Early Education to Middle School); Middle School English Coordinator; Responsible for defining and structuring course of actions within the school in order to optmise the language learning process; English Language Coach for the British English Olympics; UNIVERSITY OF CAMBRIDGE exams manager; English Training Coach for teachers; Translation of documents.  english language TEACHER – ESCOLA INTERNACIONAL DE GOIANIA – GOIANIA, GOIAS, BRAZIL  2015  English Language teacher for Elementary and Middle school groups. General English and Cambridge Exams Prep.  MEDIA RESEARCH SPECIALIST – INSTITUTO SIGNATES – GOIANIA, GOIAS, BRAZIL  2014  Overseeing several Research Projects (in Politics or Media); managing research staff; coordinating Research focus groups or interviews; Writing Research Project Proposals; Mediating meetings; Responsible for writing Academic Articles, as well as for the analysis of data.  trANSLATOR/ proofreader (freelancer) – MadriD, SPAIN  2011 - 2014  Three languages: (English, Spanish and Portuguese). Translation of official documents, letters, guides and manuals, as well as academic papers. Registered in Translation Directories and with Translation Agencies located in Asia and North America.  english language coach – elingua – MadriD, SPAIN  2012-2014  English language Coaching, within businesses for groups and individuals. All levels in General English, Business English and English for Human Resources.  media teacher –escola internacional de goiania – Goiania, Brazil  2010-2012  Teaching of Communications skills and multimedia to the Primary School students (Editorial, Photography, Cinema, Animation and Multimedia). Responsible for coordinating the school’s newsletter and the school’s e-magazine, both entirely produced by the pupils.  english language teacher – prevest – Goiania, Brazil  2011  English language teaching. All levels in General English for Elementary School Students  english language teacher – skill idiomas – Goiania, Brazil  2011  English language teaching. All levels in General English, Business English and English for Human Resources.  writer – i care revolution magazine – london, UK  2009-2010  Responsible for writing and proofreading, as well as carrying out interviews.  writer – peagle.com – london, uk  2009  Responsible for writing and proofreading, as well as carrying out interviews.  call centre shift manager – deliverance ltd – londON, UK  2008-2010  Responsible for monitoring rota, Professional training, customer service management, Budgeting and managing staff performance. |
| EducaTion |  | universidad complutense de madrid – MASTERS IN SOCIAL COMMUNICATIONS – madrid/spain – 2011-2014  Subjects studied: Social Production of Communication; Research Project Development; Communications, Oratory and Argumentation; Communication Management; Designing, Monitoring and Evaluation of Social Projects; Research techniques; Marketing ; Communication for Crisis and Social change; Juridical Rights and Ethics to the Communication professionals; Psycho-sociology, amongst others.  institute of commercial management – advanced diploma in marketing – london/uk– 2007-2010  Subjects studied: Advertising; Brand and Product Management; Basics on Accounting; Marketing; Public Relations; Customer Service, Advertising, International Business Communications, amongst others.  universidade federal de goias – BA in social communication (media studies) – goiania/brazil – 2000-2004  Subjects studied: Communication history; Radio and TV production; Writing; TV program management; World, National and Regional History; Brazilian Culture, amongst others.  . |
| EXTRA STUDIES |  | **CELTA COURSE – CERTIFICATE IN TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES - UNIVERSITY OF CAMBRIDGE – LONDON, UK – 2019**  Teaching Qualification Certificate by University of Cambridge  **TEACHING KNOWLEDGE TEST – MODULES II and III - UNIVERSITY OF CAMBRIDGE – LONDON, UK – 2019**  Teaching Qualification Certificate by University of Cambridge  **CERTIFICATE OF ADVANCED ENGLISH –UNIVERSITY OF CAMBRIDGE**  Official Certificate by University of Cambridge.  **INTERNATIONAL ENGLISH LANGUAGE TESTING SYSTEM – UNIVERSITY OF CAMBRIDGE**  Official Certificate by University of Cambridge.  **GENERAL ENGLISH CERTIFICATE – LONDON INSTITUTE OF TECHNOLOGY AND ENGLISH - LONDON, UK – 2009**  Complete English Language Course, from Basic to Advanced Level. Official Certification by the own Institute.  **FREELANCE JOURNALISM – CITY LIT UNIVERSITY – LONDON, UK – 2009**  Studies related to freelance journalism. Short course (3 months).  **LEADERSHIP TRAINING COURSE – HILLSONG LONDON – LONDON, UK – 2008**  Studies related to leadership and motivational studies. Short course .  **PHOTOJOURNALISM – UNIVERSIDADE FEDERAL DE GOIAS – GOIANIA, BRAZIL – 2002**  Studies related to photo journalism. Short course (3 months). |
| INTERNSHIPS |  | **WEB CONTENT MANAGER – CULTURA ONLINE – GOIANIA, BRAZIL – 2002-2004**  Responsible for writing and proofreading, as well as carrying out interviews, images selection and web-design.  **PRESS OFFICER – PREFEITURA DE GOIANIA – GOIANIA, BRAZIL – 2001-2002**  Responsible for writing and proofreading, as well as carrying out interviews. Also, responsible for monitoring the content published by the media about the government, and preparing suitable features as a feedback. |
| ADDITIONAL INFORMATION |  | **- COMPUTING SKILLS**  Excel Windows Movie Maker, PowerPoint, Photoshop, Paint.net, Video Pad, Sony Vegas, Styckz, Blender.  **- LANGUAGE SKILLS**  Fluency in English, Spanish and Portuguese. French and Italian at an intermediary level.  **-PHOTOGRAPHY KNOWLEDGE**  Analogical and digital photography knowledge, framework, basic rules, Photography History, Production and Coordination of Photographic Exhibitions.  **- EXPERIENCE IN LIVING ABROAD**  7 years in London, UK, and 2 years and 3 months in Madrid, Spain. |
| conference,congresses and membership |  | * communications   Attended the *Cuarto Encuentro de Docentes e Investigadores de la Comunicación del Mercosur (IV Endicom/Enpecom); XXV Congresso Brasileiro de Ciências da Comunicação; III Congresso dos Estudantes de Comunicação da UFG*.  Member of *Branding Kids* research group (UCM); former member of *Núcleo de Pesquisa em Comunicação, Cidadania e Política* (UFG); former member of *Núcleo de Estudos Cinematográficos* (CEFET). Attended researches in indigenous tribes in Brazil as a University student (UFG). |
| References |  | PERSONAL AND PROFESSIONAL REFERENCES ARE AVAILABLE UPON REQUEST |