**Arrangaassery House**

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**JOEMOL A.O**

**PROFESSIONAL SUMMARY**

A multi-skilled and reliable translator [English to Malayalam and vice-versa, with a proven ability to translate documents from source language to target language without any change or loss in meaning. Working as Junior Accountant.

Three Year Experience in freelance English/Malayalam – translation and Proofreading

**PROFESSIONAL EXPERIENCE**

**Freelance language Translation and Data Entry from January 2017**

Independent freelance service professional providing the following;

* Translation services,(English to Malayalam vice-versa)
* Editing and proofreading services
* Translation of Product Brochures and Manuals
* Type correspondence, reports, text and other written material from rough drafts
* Adjusted settings for format, page layout, line spacing and other style requirements.

Work Experience

* Worked as Malayalam Translator for Word Publishing (Domain-General)
* Worked as Malayalam proof Reader for Fideltech (IT-Marketing)
* Working with CHL localization (IT-Marketing)

**ADDITIONAL INFORMATION**

**Personal : Indian National with Date of Birth on 19** May 1990

**Languages :** Malayalam & English

Interests  **:** Music, writing, reading, internet