**Arrangassery House**

**Velur Post, Thrissur-680601, Kerala, India**

**Phone: +91-9562798648**

**E-mail:** **joemolvelur@gmail.com**

**JOEMOL A.O**

**PROFESSIONAL SUMMARY**

 A multi-skilled and reliable translator [English to Malayalam and vice-versa, with a proven ability to translate documents from source language to target language without any change or loss in meaning. Working as Junior Accountant.

One Year Experience in freelance English/Malayalam - translation

**PROFESSIONAL EXPERIENCE**

**Freelance language Translation and Data Entry from January 2018**

Independent freelance service professional providing the following;

* Translation services,(English to Malayalam vice-versa)
* Editing and proofreading services
* Translation of Product Brochures and Manuals
* Type correspondence, reports, text and other written material from rough drafts
* Adjusted settings for format, page layout, line spacing and other style requirements.

**ADDITIONAL INFORMATION**

**Personal : Indian National with Date of Birth on 19** May 1990

**Languages :** Malayalam & English

Interests  **:** Music, writing, reading, internet