**Mrs. JAMEELA HANOON UMARLEBBE**

​ jhanoonumar@gmail.com

 **076 5418281**

**SWORN TRANSLATOR** – awarded by MINISTRY OF JUSTICE, SRI LANKA

Language pair for translation and interpreting:

**English-Tamil Tamil-English**

Personal Details:

Permanent Address: 3, Lakshman Place, Kirulapone, Colombo-6, Sri Lanka.

Nationality: Sri Lankan

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| Experience in Translation & Interpreting:**Broad areas worked for****Translation/ Interpreting:****Employment History:** | 2005 – To date**Freelance Translator & Interpreter** United Kingdom, Australia, USA, Sri Lanka, Saudi Arabia and IndiaMedical, legal, educational, entertainment, government and general.2015 Aug Oct – To date**Lecturer in English** ITUM, University of Moratuwa, Katubedda, Moratuwa, Sri Lanka2012 Apr – 2015 Aug**Freelance interpreter, Private tutor (English, Literacy, 11+ and ESOL)**A&J Financial Services, 221 High Street North, East Ham, London. E6 1JG2010 Jan – 2012 Apr**Lecturer in English**South Eastern University of Sri Lanka, University Park, Oluvil, Sri LankaL 2009 Jan - 2009 Dec**Teacher of English (Part-time)**A&J Financial Services, 221 High Street North, East Ham, London. E6 1JG2005 Sep – 2008 Sep **Lecturer in English** South Eastern University of Sri Lanka, University Park, Oluvil, Sri LankaL 2002 Dec - 2005 Sep **Teacher of English - Secondary School**  Mahmud Ladies College, Kalmunai, Sri Lanka |
|  | 2000 Dec - 2002 Nov **Instructor in English**South Eastern University of Sri Lanka, University Park, Oluvil, Sri Lanka |
|  | 1994 Jan - 2000 Nov **Teacher of English** Mahmud Ladies College, Kalmunai, Sri Lanka  |
| **Education:** | 2008 October - 2009 September Birkbeck, University of London, United Kingdom.**Master of Research (MRes) in Applied Linguistics** |
|  | 2009 March - 2009 April **Stanton College of English, Bays Water, London, UK** **Cambridge Certificate in English Language Teaching to Adults (Cambridge CELTA)** |
|  | 2007 September – 2008 October **University of Colombo**, Reid Avenue, Colombo, Sri Lanka **Certificate in Teaching in Higher Education** (A teaching methodology course compulsory for university academics in Sri Lanka) |
|  | 2006 - 2008 South Eastern University of Sri Lanka, University Park, Oluvil, Sri Lanka**Professional Diploma in Counselling (Merit)** |
|  | 1998 – 2004 Open University of Sri Lanka, Nawala, Nugegoda, Sri Lanka.**BA in English and English Language Teaching (Hons 2:1)**  |
|  | 2001 - 2002 University of Sri Jayewardenepura, Wijerama, Nugegoda, Sri Lanka**Postgraduate Diploma in Teaching of English Language and Literature (PGD in TESOL)** |
|  | 2000 - 2002 University of Colombo, Reid Avenue, Colombo, Sri Lanka**Postgraduate Diploma (PGD) in Education** |
|  | 1999 - 2000 University of Kelaniya, Kelaniya, Sri Lanka**MA in Linguistics**  |
|  | 1997 - 1998 Government Teachers’ Training College, Maharagama, Sri Lanka**English Specialist Teacher Training Course** (a two year-full-time teacher training course for teachers in government schools) 1991–1994 Eastern University of Sri Lanka, Vantharumoolai, Sri Lanka.**BA (General with Political Science, Philosophy and Islamic Culture)**  |
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| Extra-Curricular Activities:**Awards:** | * Written 6 English Textbooks for young learners of English
* Co-Editor of a National Level Teachers’ Newsletter (SLELTA Quarterly: (2004-07)
* Chief Editor of a National University Newsletter (SEUSL News Update 2008-10)
* Editorial Board Member – Faculty Refereed Journal, Faculty of Arts & Culture, SEUSL (2011-12)
* Editor of a School Newsletter (Mirror 2003-05)
* Subject Coordinator for English at South Eastern University of Sri Lanka (2006-12)
* Student Counsellor at SEUSL (2006-08)
* Global School Links Coordinator/ Mahmud Ladies College (2005-11)
* Student Counsellor at ITUM, University of Moratuwa (Since 2015)
* Library Committee Member at ITUM, University of Moratuwa (Since 2015)
* Was selected for Higher Education for the Twenty-first Century (HETC) Award by the Ministry of Higher Education Sri Lanka (2011) for PhD in English Language
* Awarded Commonwealth Postgraduate Scholarship n the United Kingdom (2008-09)
* International School Award by the British Council (2006-09)
* Best Global School Links Coordinator visit to UK Partner School by the British Council (2006)
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| Membership:**Forum attended on Interpreting:** | * Paying Member, Translators Town (2016-17)
* Paying Member, Translationdirectory.com (2014-15)
* Executive Committee Member – Sri Lanka English Language Teachers’

Association (SLELTA) (2004 – 07)* Member – International Association of Teachers of English as a Foreign Language (IATEFL / 2005-06)
* Executive Committee Member – South Eastern University Teachers’ Association (SEUTA) (2010-Member, 2011 - Asst. Secretary and 2011-12 – General Secretary)
* Member – Charted Management Institute (MCMI), UK (2013-14)
* Sworn Translator – Ministry of Justice ( March, 2013)
* Executive Committee Member at ITUM Association of Teachers (ITUMAT), University of Moratuwa (Since 2015)

Bilingual Therapist & Interpreter Forum: Multi Lingual Patients Experiences with andwithout an interpreter organized by Mothertongue, 22-24 Cross Street, Reading RG1 1SN and held at WEA, 96-100 Clifton Street, London In May 2014 |
| Interests: | Reading and writing poetry and short story in Tamil and English, Language teaching and language learning, Material writing, Translation and interpreting, Psychology and Counselling, Travelling. |
| Skills:  | Computer skills, inter-personal relationship, ability to work alone and in a team, creative, confident, highly motivated, flexible, well-organized and hard-working |