***JaeYoon Won***  Mobile: (360) 931-8486

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Vancouver, WA 98683

***EDUCATION***

**Bachelor of Arts, English, Gachon University**; 2000; 3.30 GPA in South Korea, graduated

**Associate of Arts and Sciences, business Clark College**; 2014; 3.24 GPA

***EXPERIENCE***

**FEDEX, Ground Operations Representative; Tiffany & Co., Assistant Manager of Marketing; Republic of Korea Marines Corps, Assistant Manager**

**Ground Operations Representative (2003-2005) Seoul, South Korea**

* Managed the shipment and processing of deliveries for customers.
* Assisted in the processing of international shipments, including tracking package invoices and paperwork.
* Assisted sales department in development of new customers and database for marketing.

**Tiffany & Co. (2000-2003) Seoul, South Korea**

* Managed a jewelry retail store, responsible for inventory, sales, security, and employee supervision of a Tiffany & Co. retail outlet.
* Exceeded sales requirements as a sales representative, selling over 100% of required benchmarks.
* Responsible for inventory of over $20 Million worth of Jewelry.

**Team Leader for Republic of Korea Marine Corps (1993-1998) Phohang, South Korea**

* Responsible for twenty personnel, insuring that they were properly trained in current operations and personal development; including personal inventory of equipment for each individual.
* Acted as an instructor for tactical demolition, swimming, and underwater diving; successfully training over 5,000 people in 5 years.
* Acted as an instructor for Tae-Kwon-Doo classes, successfully training over 500 personnel in individual tactical skills over 4 years.

***SKILLS***

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| * Leadership Skills * Planning Ability * Teaching Skills * Building presentations | * Writing Skills * Language Skills * Oral Communication Skills | * Computer Proficiency * Negotiation Skills * Written communication Skills |

***Awards***

Awarded “Best Swimming Instructor” by the regimental commander and “Best raiding force training instructor” by the divisional commander

***References Available Upon Request***