**Irene P Jose**

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**Objective:**

To be dedicated to whatever work we do. Professional and Ethical.

**Educational Qualification:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Course | Institution | Board/University | Marks (%) | Year |
| M.A. Cinema & Television | St. Joseph’s College of Communication | M.G. University | 86  | 2015-2017 |
| Bsc. Visual Media | Amrita School of Arts & Sciences, Kochi | Amrita Viswa Vidyapeetham | 96 | 2011-2014 |
| XII | St. Mary’s Higher Secondary School, Edoor | SCERT | 82 | 2011 |
| X | Benhill English School | CBSE | 74 | 2009 |

**Separate Claim of Extra Works:**

* We have been translating various files from English to Malayalam, Gujarathi, Marathi, Hindi and Tamil since 2016 years.
* Has mainly worked for agencies like Mars Translations, Sri Sai Translations, Somya Translators, Eccellent Services, Crystal Hues Limited, Rian, Ansh, Translation Expert, Parikh Info Solutions Pvt. Ltd and CCJK, languagespro, Vokian Localisation Pvt Ltd., Translation Equipment..
* Has well experienced team in hand, who has been translating legal content and tax papers for more than 17 years regularly.
* I have worked on Legal, Prabhandak project, ATMS project, App and Game tool translations, Book translation (marketing content), many files on COVID 19, educational contents, etc has been done.
* Translate legal documents for languagespro and Vokian Localisation Pvt Ltd regularly.
* Marketing content is being done for Rian, Translation Expert, Somya Translators (Can provide reference upon request)
* Unicode and ML-TT fonts can be provided as per need.
* Translated matter is given either for printing purpose or for design purpose in different formats as per request.
* Worked as Communicative English trainer in SB Global.
* A documentary, music video and video ad was done for Share and Care Society.
* Worked as Associate Director for documentary ‘BCM @ 60’.
* 2 Short films - "TADAGADAM" and "SLOW DANCING IN THE BURNING ROOM".
* Promotional Video for Metro Rail, Kochi in association with Method Advertising, Kochi.
* As Casting Producer in Big Synergy Productions for the program “Nigalkum Akam Koodeshvaran”.
* A designer from the base

**Software Skills:**

* CAT tools
* SDL Trados
* MemoQ
* Online and offline tools
* Word/ Powerpoint/ Excel
* Adobe Illustrator/ Photoshop
* Premiere Pro/ Sound Forge

**Areas of Interest and Rates:**

|  |  |
| --- | --- |
| * Services
 | Rates |
| Translation | 1.5 INR/ word |
| Post Editing | 1.0 INR/word |
| Reviewing | 1.0 INR/ word  |
| * Transliteration
 | 0.80 INR/ word |
| Subtitling  | 150/ minute for movies(varies depending on content for other files) |

**Areas of Strength:**

* Willingness to learn
* Trustworthy
* Ability to Shoulder Responsibilities
* Quick Learner

**Languages Known:**

English, Gujarati, Marathi, Malayalam, Hindi and Tamil (Read/Write/Speak)

**Declaration:**

I hereby declare that the above given information is true to the best of my knowledge and I have all relevant certificates for the same.

Place: Kottayam IRENE P JOSE

Date: 12-1-2021