**Ilona Khoma**

Sambir, Lviv region, Ukraine

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**Personal Profile Statement**

A multi-skilled, reliable and motivated translator with a proven ability to translate written documents from a source language to a target language. A quick learner who can absorb new ideas and can communicate clearly and effectively with people from all social and professional backgrounds. Well mannered, articulate and fully aware of diversity and multicultural issues. Flexible in the ability to adapt to challenges when they arise and at the same time remaining aware of professional roles and boundaries. Would like to work as a translator or writer of different texts for a successful and ambitious company that offers great opportunities for career development and progression.

**Education**

**2001 - 2012** School of Novyi Kalyniv

**∙** graduated with **honours.**

**2012- 2017** [Drohobych Ivan Franko State Pedagogical University](http://dspu.edu.ua/eng/)

Faculty of Philology

∙ obtained Specialist Diploma with **honours.**

**Employment**

• **June 2016 – August 2016** – teacher at the « English Center for kids»

• **September 2016 – Present** – tutor of English language for school children.

• **September 2017 - February 2020** – teacher of English language and English literature in NVK of Kornalovychi.

**Qualifications**

**Specialist Diploma with honours.**

Obtained qualification: **Specialist Degree**

Program Subject Area: **Secondary Education**

Study Program: **Secondary Education (Ukrainian Language and Literature).**

Educational qualification: **Teacher of the Ukrainian Language and Literature and English and World Letirature.**

**Skills**

Familiar with translation software tools.

Able to fluently speak **Ukrainian, English, Russian.**

Excellent oral and written communication and social skills.

Able to work to tight deadlines.

Highly skilled in Word, Excel and Microsoft Outlook.

**Hobbies and interests**

**Writing: was the president of school and the editor of school newspaper.**

**Reading: fond of reading classical world literature.**

**Painting, playing volleyball.**