|  |  |
| --- | --- |
| **Name:** | Ihor Zheliezniak |
|  |  |
| **Place and Date of Birth:** | Kherson, Ukraine, 16th April 1988 |
| **Marital Status:** | Married |
| **Phone Number:** | +380509486324 |
| **Email:** | ihorzhel@gmail.com |

|  |  |
| --- | --- |
|  |  |
| 1. **Professional Background:**
 | * June 2015 – BA in Computer Science (intelligence systems) at Donetsk National University, Ukraine.
* June 2014 – PhD in History.
* June 2010 – MA in International Relations, English Interpreter at Donetsk National University, Ukraine.
 |
|  |  |
| 1. **Occupations, Training and Experience:**
 | * English/Russian/Ukrainian translator. Freelance partnership with language service providers. 2010 – present.
* Senior lecturer of International Relations Department in Donetsk National University. – 2013-2017.
* Senior data analyst at Center for Applied Research Ltd., Kyiv. – November 2013-April 2021.
* Middle data analyst at NGO Center for International Security. – October 2007 – March 2013.
* Internship in Donetsk Association of International Researches. – July, 2008.
 |
|  |  |
| 1. **Professional Skills and Background**
 | * English-Russian and English-Ukrainian (and vice versa).
* Recent localization projects for LinkedIn, Huawei, HP, Adobe, Volvo from English to Ukrainian and Russian.
* Technical, Nuclear, IT, Blockchain, Cryptocurrency, Software, Social Networking Services and Websites localization, Engineering, Industry, Mechanical Engineering issues.
* Proficiency in translation and localization – since 2010.
* Solid background in software-based assessment of statistic data.
* Broad experience in SMM, SEO, ads and promotion.
 |
|  |  |
| 1. **Computer Skills:**
 | * Proficiency in SDL Trados, MemoQ, SmartCAT, Memsource, PoEdit, xBench XTM Workbench, Transtool.
* Excellent skills in Adobe Photoshop, IBM SPSS, InDesign, Adobe Illustrator, Microsoft Office.
* Web-navigating, web-programming (HTML, CSS, PHP, JS), Figma, WordPress, Google Analytics.
* Full configuration of computer software.
 |
|  |  |
| 1. **Soft Skills:**
 | * Agile, Kanban, Strategic Planning.
* Excellent command in quality control processes.
* Proficiency in technical equipment management.
* Solid ability to analyze data and comparing results.
* Team-working.
* Time-managing.
* Problem-solving
* Critical thinking
 |
|  |  |