Name	**Igor**
Surname	**Zakharov**
Date of birth	**18.06.1984**
Place of birth	**Minsk (Belarus)**
Address	**Goretskogo str. 69-318, Minsk (Belarus)**
Contact number	**+375 29 6294308**
e-mail	**zakharov1806@yandex.ru**
e-mail	**cheshire-cat84@yandex.ru**
Mother tongue	**Russian**
Working languages	**English, Arabic**
Experience (years)	**7**
Rates	**0.04 – 0.07 euro per word (English)**

Services
Translation
Interpreting
Editing/proofreading
Website localization
Voiceover (dubbing)
Subtitling
Post-editing
Desktop publishing
Video edit
Graphic design)

Areas of specialization

Computers: general, software (any kind), hardware, games, user's manuals, etc)
Internet: web-sites
Video: CD/DVD related issues, video edit**,** DVD compilation, etc.
Telecommunications: manuals, articles
Movies: subtitling, scripts
Business/commerce: business plans, commercial correspondence, certificates of any kind.
Legal: contracts
Geology: manuals, articles
Technical: user's manuals
Art/Literature: stories
Tourism
Music
Religion
Philosophy

Software
SDL TRADOS 2007
SDLX 2007
STAR Transit XV
Adobe Acrobat
Adobe Illustrator
Adobe Photoshop
AutoCAD
Adobe Dreamweaver
Adobe FrameMaker
Frontpage
Microsoft Excel
Microsoft Word
Adobe Pagemaker
Microsoft Powerpoint
QuarkXPress
Sony Vegas

Sony Sound Forge
Adobe Premiere
Adobe After Effects

<table>
<tr><td>Academic background</td><td>

September 2001 – June 2006
Minsk State Linguistic University: Faculty of interpreting and translating
University degree in two foreign languages: English, Arabic

</td></tr>
<tr><td>Professional background</td><td>

2004 – now
Freelance translator and interpreter

October 2008 – March 2009
LIBERIAN MINING COMPANY (Monrovia, Liberia)
Staff interpreter and translator (English/Russian)
- everyday interpreting (geology)
- translating (geology)

March 2008 – October 2008
Belarusian State University of Informatics and Radioelectronics
International Affairs Office
Staff interpreter and translator
- translating (business correspondence, technical manuals, etc.)
- interpreting (during the visits of foreign delegations and authorities)
- web-site administration
- graphic design

July 2006 – February 2008
Individual entrepreneur MELNICHUK VICTOR
Staff interpreter and translator

- translating (any subject, mainly computer and internet related issues like software of any kind, hardware, web-sites)
- interpreting
- graphic design
- DTP-services
- web-design

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I accept files almost in any format.

If you have any questions or need more information do not hesitate to contact me.