

# OLAYIWOLA IBUKUN

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## PROFESSIONAL TRANSLATOR

As a seasoned translator with over 8 years of experience, I bring a comprehensive understanding and a proven track record of delivering accurate and culturally sensitive translations. With meticulous attention to detail and a passion for linguistic precision, I specialize in translating a wide range of materials, including documents, websites, marketing collateral, legal texts, and more.

My linguistic abilities are complemented by my proficiency in utilizing translation software and tools, ensuring efficiency and consistency throughout the translation process. I am adept at researching terminology and context to ensure that translations maintain the intended meaning and tone of the original text, while also adapting content to resonate with the target audience. Having worked with clients from various industries and sectors, I am accustomed to meeting tight deadlines and delivering high-quality translations that meet or exceed client expectations. My commitment to professionalism, confidentiality, and accuracy is unwavering, and I take pride in providing linguistic solutions that facilitate clear communication and foster international connections.

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## STRENGTHS AND EXPERTISE

Research skills  
Adaptability  
Time management  
Linguistic accuracy

Proofreading  
Attention to detail  
Cultural sensitivity  
Fluency

Team Leadership  
Communication  
Project Management  
Continuous learning

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## EDUCATION

**DOMINION UNIVERSITY**  
Master's of Art  
2016-2018

**HANKUK UNIVERSITY OF FOREIGN STUDIES**  
Linguistics  
2015-2017

## PROFESSIONAL EXPERIENCE

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**Proz.com**  
**Project Manger**

**October 2019**

As a dedicated Project Manager at ProZ, I had the privilege of overseeing a challenging yet rewarding Japanese, Chinese, and Korean translation project that required meticulous attention to detail and effective communication skills.

The project involved translating a series of technical documents from English to Japanese, Chinese, and Korean for a multinational client in the automotive industry. With a team of skilled translators, editors, and proofreaders, I coordinated every aspect of the project to ensure its successful completion within the specified timeline and budget.

One of the key responsibilities in my role was to liaise closely with the client to understand their requirements, preferences, and expectations. This involved conducting regular meetings, providing progress updates, and addressing any concerns or feedback promptly. Furthermore, I carefully selected the most qualified translators with expertise in the automotive field and proficiency in both English and Polish to maintain the highest standards of accuracy and fluency in the translations. Throughout the project, I provided guidance, support, and feedback to the team to optimize their performance and ensure consistency across all deliverables.

**Ginyard International Co.**  
**Project Manager**

**February 2019**

Demonstrated exceptional leadership by overseeing nationwide operations, resulting in a phenomenal growth rate of 120% within two years. As a Project Manager at Gin Yard International Co. in Tokyo, Japan, I lead a dedicated team in driving strategic initiatives for market expansion and cross-cultural collaboration. Skilled in client relationship management, team leadership, and project coordination, I excel in navigating cultural nuances and fostering mutually beneficial partnerships. Notable achievements include successful market entry strategies, cross-cultural training programs, and impactful partnership agreements. Committed to innovation and continuous improvement, I leverage agile methodologies and digital tools to optimize project outcomes and propel organizational growth in the Polish market and beyond.

Aged a pivotal role in spearheading the conception and execution of subscription video-on-demand over-the-top streaming products.

As the Project Manager at Gin Yard International Co., I am deeply committed to driving success and fostering meaningful partnerships in the dynamic and diverse landscape of the Polish market. With a passion for innovation, a dedication to excellence, and a keen understanding of cross-cultural dynamics, I am poised to lead impactful projects that propel our organization towards continued growth and success on a global scale.

As a Translator at Q translate, I had the privilege of working in a dynamic and multicultural environment where precision and cultural sensitivity were paramount. My role involved translating a wide range of materials from Japanese, Chinese, and Korean to English and vice versa, ensuring clear and accurate communication between our clients and their target audiences.

One of the highlights of my time at Q translate was the opportunity to collaborate on high-profile projects for leading Japanese, Chinese, and Korean companies expanding their presence in global markets. Whether it was translating marketing materials, product descriptions, or legal documents, I approached each task with meticulous attention to detail and a commitment to delivering top-notch translations that met our client's expectations.

Working at Q translate not only honed my linguistic skills but also deepened my understanding of Japanese culture and business practices. I learned to navigate the nuances of language and communication, adapting my translations to resonate with diverse audiences while maintaining the integrity of the original message.

Moreover, being part of a talented team of translators allowed for valuable collaboration and knowledge sharing. We supported each other in overcoming linguistic challenges and brainstormed creative solutions to ensure the highest quality translations possible.

Beyond the day-to-day tasks of translation, I also had the opportunity to engage with clients directly, discussing project requirements, addressing feedback, and building strong relationships based on trust and professionalism. This aspect of the role allowed me to further refine my communication skills and develop a deeper understanding of our clients' needs.

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## **LANGUAGES**

### **JAPANESE**

Mothers Language

### **KOREAN**

Fluent

### **CHINESE**

Fluent