

HUYEN PHAM

PROOFREADER

INFO

ADDRESS

Ho Chi Minh City

PHONE

(+84) 917 469 042

EMAIL

pt.huyen1912@gmail.com

LINKS

[Vietnamese Bright Side](#)

[Designveloper Blog](#)

[LinkedIn](#)

SKILLS

EN-VI translation

● ● ● ● ○

EN-VI proofreading

● ● ● ● ○

SmartCAT, SDL Trados, etc.

● ● ● ○ ○

Microsoft Office

● ● ● ○ ○

Content Research & Development

● ● ● ○ ○

LANGUAGES

English

● ● ● ○ ○

Vietnamese

● ● ● ● ●

PROFILE

After 2 years of experience in EN-VI translation field, I have delivered more than 300 translated videos. Besides, I am also proud to have a chance to translate an English book about autism to Vietnamese.

As a translator and proofreader, I fully understand the sentence "The devil is in the detail" and always strike to deliver perfect results.

EMPLOYMENT HISTORY

EN - VI Proofreader, TheSoul Publishing

Mar 2019 — Present

Proofreading and translating scripts from English to Vietnamese of 3 channels: Bright Side, Actually Happened, and 123GO! Vietnamese. These channels have more than 2 million subscribers at the moment.

Content Creator, Designveloper

Mar 2019 — Present

- Creating content and posting it on 3 social media sites: Facebook, LinkedIn, Twitter using English
- Writing, editing and proofreading to produce engaging and error-free English content
- Taking care of internal events of the company

Content Creator

Jun 2017 — Mar 2018

- Generated marketing contents, such as: infographics, blog posts (Vietnamese/English), etc.
- Organized marketing channels like Facebook, LinkedIn, Twitter, G+, blogs.
- Collected data and prepared weekly marketing reports.

ACHIEVEMENTS

- Delivering more than 300 videos for Vietnamese Bright Side
- Translated and proofread an English book to Vietnamese

EDUCATION

Business English, Banking University of HCMC

Ho Chi Minh City

Jun 2014 — Jun 2020

- Learned and practiced multiple English skills (speaking, listening, reading and writing)
- Studied fundamental EN-VI and VI-EN translation