**Hranush Avetisyan**

Furmanov Str, 2a  
Armenia, Gyumri, 3118

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**Professional Summary**

Qualified professional English/Armenian translator with excellent communication and interpersonal skills. Hard-working, friendly and very much a team player. Seeking a freelance translator’s position in a professional business environment.

**Education**

**American University of Armenia**

Yerevan, Armenia.

**Master’s degree in Teaching English as a Foreign Language**

Completed: 2011

**Translators’ Training Courses**

Completed: 2008

**State Pedagogical Institute of Gyumri**

Faculty of Foreign Languages, English Language Department  
 2002- 2007

**Employment History**

**April 2008 – Present: Translator  
Social-Educational Centre of Shirak Diocese**

**Gyumri, Armenia**  
  
Social-Educational Centre of Shirak Diocese is a non-profit organization which takes part in various kinds of translation tenders.

Responsibilities:

* Write English subtitles for English language programs (news, chat shows)
* Provide translation services for any documents, research or administration
* Liaise with English and Armenian speaking staff, stakeholders and the public

Achievements:

* Translated 30 community development programs in my first year

**September 2008– Present: English Language teacher at High School of Education N 1 and tutor of  
private clients**

**Gyumri, Shirak, Armenia**  
  
  
Responsibilities:

* Provide tutoring services to Armenian students and business individuals seeking proficiency in English

Achievements:

* Translated a major business report for one of my clients

**Other Skills/Qualifications**

* Proficiency with MS Office – Word, Excel.