PERSONAL INFORMATION

**Elena Buznikova**

Odessa, Ukraine

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Date of Birth: 03.02.1982

EDUCATION

**Odessa Mechnikov** **National University**

1999-2004 Diploma in sociology, Master’s degree

2012-2014 Diploma in English philology.

EXPERIENCE

**Exmo,** publishing-house (economical department, Kiev). Non-staff

**2005-2012**

Duties: proofreading, translating of English texts into Russian. Topics: psychology, business, marketing, IT. 20 books was published.

**Russian translation agencies (Janus Worldwide, Avanta, AUM). Non-staff**

**2012-2020**

Duties: translating of English texts into Russian. Topics: marketing, IT, sport, economy, business, law, HR, machinery, education, psychology and so on.

LANGUAGES

ENGLISH: Fluent reading, writing and speaking ability.

UKRAINIAN: Fluent reading, writing and speaking ability.

OTHER SKILLS, HOBBIES & ACTIVITIES

Typescript, literacy, grammatical correctness, spacious mind.

Literature, movies, intellectual games.