

# Haquila Oliveira

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## Objectives

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My background includes working in some remote work companies to perform document and verbal translation, data entry and data annotation jobs. Excellent listening and communication skills with organized and systematic approach. My goal is to enhance my educational and professional skills in a stable and dynamic workplace.

## Experience

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***Translator and Teacher*** 1/2017 - 12/2018  
Colégio Militar do Estado de Goiás Professor Ivan Ferreira

- During my internship, I developed numerous teaching plans and methods for teaching languages, both written and spoken. I also developed materials for teaching the translation of literary elements, journalistic texts, and cultural aspects of English-speaking countries. The main activity of the English classes was free translation from English to Portuguese and vice versa.

***Brazilian Portuguese Audio Transcriber*** 3/2019 - 8/2019  
IsoftStone

- I transcribed different audios from the Brazilian Portuguese language. I worked with a variety of topics, including television entertainment, sports, medical, and political content.

***Data Entry Operator*** 4/2019 - 9/2019  
Confidential

- I conducted a comprehensive review of client correspondence files and online database information to ensure the accuracy of records. This included verifying the accuracy of contact information, account balances, and other relevant data. I also made necessary updates to the records to ensure that they were up-to-date and complete.

***English/Brazilian Portuguese Translator (HT & MTPE)*** 12/2020 - Present  
Pactera/OneForma

- In this project, I translate a variety of materials, such as messages from social media applications, clippings from journalistic articles, texts from forums, game localizations, and documents on a variety of topics, including lifestyle, TV series and movies, sports, health, politics, artificial intelligence, and information technology. I am also experienced in ecommerce translation and can translate materials for ecommerce websites, such as product descriptions, marketing copy, and customer support tickets. Tasks can be completed manually or with the help of external tools, such as CAT tools.

Appen

- As an independent contractor, I provided key contributions to the development of AI and machine learning products by labeling data for training datasets. I worked with a wide range of data types, including textual, visual, and media. I used a variety of tools and techniques, including natural language processing (NLP) and machine learning (ML). My work helped to ensure that the data was accurately and consistently labeled, which is essential for the success of AI and machine learning models.

**Skills**

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- Great verbal and written communication.
- Detail-oriented.
- Fluent in English.
- Multitasking abilities.
- Willingness to learn.
- Extensive experience about computer, internet, and technology.
- Familiarity and interest with social media and current events.
- Strong writing skills.

**Qualifications**

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**Bachelor's Degree: Brazilian Portuguese and English Studies** 1/2015 - 12/2018  
Universidade Estadual de Goiás, Pires do Rio, Goiás

**Languages**

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- Brazilian Portuguese
- English

**Personal Information**

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- **Date Of Birth:** 22/7/1995
- **Nationality:** Brazil
- **Address:** Cristianópolis, Goiás, Brazil

**References**

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Request On Demand