

# Hanieh Jannesari

A Motivated and progress-oriented student with with years of being invloved with langauge. Hardworking and driven with the objective of flourishing in your respected language and mind master program. Bringing forth a solid academic record with a steady GPA around Four and valuable and considerable experiences in the field of language. Committed to work hard and contribute to the university, peers and, community.



Esfahan, Iran



0098-9103003892



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## Highlights

Hardworking

Self-driven

Dedication and perseverance

Passionate for the subject

## Certificates

IELTS Academic Score 7.5

## Languages

Persian: Native  
English: Advanced  
French: Pre-intermediate

## Education

Master's degree in **TEFL (Teaching English as a Foreign Language)**

Azahra University  
Tehran, Iran, Feb 2021

\*My master thesis focused on how much environmental factors are integrated in the teaching materials and how environmetnal games can raise students awareness in this regard.

Bachelors' degree in **English Translation**

Sheikhbahae University  
Baharestan, Isfahan, Iran | July 2017

## Work Experience

08/01/2023 – 15/03/2024  
(Isfahan, Iran)

**[Pars Pendar Nahad Holding Company \(LinkedIn\)](#)**

International Office Employee (Hybrid Freelancer)

Responsibilities:

- ❖ Writing business portfolios, resumes as well as reviewing and correcting the texts written by Junior International employees
- ❖ Final writing of the Cover Letter, Submission Letter, Offer of Employment, Portal Letter, etc.
- ❖ Training human resources in their job positions and informing them about the scope of their duties
- ❖ Undertaking such other functions as are necessary to the success of the International Office

05/01/2021- 05/10/2022  
(Isfahan-Iran)

**[Nik Tasvir Partak Company \(Website\)](#)**

Movies Translator & dubbor (Hybrid Freelancer)

Responsibilities:

- ❖ Reading given material in the movies and researching industry-specific terminology
- ❖ Converting video recordings from English to Persian while observing lip-syncing
- ❖ Preparing subtitles for videos and online presentations and occasionally dubbing self-translated contents
- ❖ Cross-referencing specialized dictionaries and translation tools to check quality of translation
- ❖ Proofreading translated texts for grammar, spelling and punctuation

## SOFTWARE

Office ● ● ● ● ●  
Spss ● ● ● ● ●  
Html & CSS ● ● ● ● ●

## SKILLS

- ❖ Love of Learning
- ❖ Analytical Thinking Skills
- ❖ Time Mangament Skills
- ❖ Research-oriented
- ❖ Written Communication
- ❖ Collaboration
- ❖ Presentation