



HAIZAT DIN

FREELANCE TRANSLATOR
ENGLISH | MALAY | ENGLISH

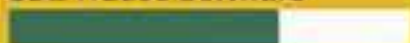
+60 10 5179 459

ijatudin@gmail.com

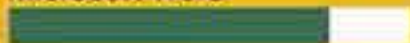
http://ourebiz.com/haizat

PROFESSIONAL SKILLS

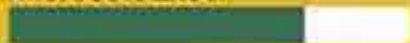
▶ SDL Trados Software



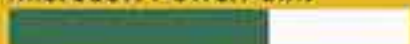
▶ Microsoft Word



▶ Microsoft Excel



▶ Microsoft PowerPoint



▶ HTML



PERSONAL SKILLS

- ▶ Creative thinking
- ▶ Reliable and professional
- ▶ Organized
- ▶ Time management
- ▶ Fast learner
- ▶ Motivated

SOCIAL MEDIA

fb.me/lzat.Udin

@i_am_freelancer

@jadd2309

CAREER OBJECTIVE

Work with full determination and dedication and use my skills to strive for excellence in order to achieve clients' goals.
Always ready for communication and showing high interest for each job assigned.

Ready to take challenge and responsibility and contribute the best of skill for the benefit of my client beside sharpen my critical thinking.



WORK EXPERIENCE

▶ Freelance Translator | 2016 - Present

Apprentice of e-Rezeki High Income by MDEC. Active as a freelancer of online crowdsourcing platforms. Digital work such as Translating, Proofreading, Transcriber and Website Localization.

▶ Senior Manager Matrade | Nov 2012 - Feb 2014

Plan, implement and coordinate programs to encourage export promotion such as the mission of trade, special trade missions, international trade fairs, promotional booth, in store promotion, external buying mission to Malaysia, special mentoring program for selected companies suited.

▶ Senior Executive MISC Berhad | June 2006 - Sept 2012

Key areas of expertise are negotiating and forming the contracts, planning, forecasting and budgeting. Key strengths are good networking with people at all levels internal and external, leadership and coaching, cost control and operations management.



EDUCATION

▶ Master of Business Administration | 2008 - 2010
Major in Logistics and Transport Management.
(Universiti Industri Selangor - UNISEL)

▶ Chartered Institute of Logistics and Transport U.K | 2005
Major in Logistics and Transport Management.
(Universiti Teknologi MARA)



PROFESSIONAL DEVELOPMENT

- ▶ Strategic Leadership for improve performance program | 2011
- ▶ Strategic Negotiation Skills | 2010
- ▶ Managing Career for Executives | 2009
- ▶ Leadership Dimension in Action Workshop | 2008
- ▶ Executive Development Programme | 2008