

GRACE S. SIANTURI

CENTRAL BANKER, HR ANALYST,
INDEPENDENT TRANSLATOR



EDUCATION

- Graduated with a cumlaude predicate from Faculty of Law, University of Indonesia at 2018
- Obtained TOEFL IBt Score of 602

LANGUAGE PAIR

ENGLISH to INDONESIA

INDONESIA to ENGLISH

In order to ensure smooth translation delivery results, i use machine-assisted software such as Trados, Workbench, SDLX, and Multi Trans

CONTACT

You may reach me through:

- 1) Email: gracese28@outlook.com
- 2) Skype: gracese
- 3) Phone: (+62) 81311341104

WORK EXPERIENCE

- PopLegal (2016 - 2017) : Weekly article contributor and legal documents translator
- TMF Indonesia (2018 - 2019) : Legal Associate, assisted foreign clients to establish business in Indonesia
- Central Bank of Indonesia (Current): Assistant Analyst of HR Department, Division Compensation and Benefits

TRANSLATION PORTFOLIO

Legal/Official Documents

At PopLegal, i assisted bulk translation projects of sales purchase agreement, service level agreement, loan agreement, terms and conditions, privacy policy, shareholders agreement, consignment agreement, and other various kind of contracts.

Academic Journal

ASSISTED THE TRANSLATION OF ACADEMIC WRITING FOR INTERNATIONAL PUBLISHER

- 1st Title :
Reform of Planning, Budgeting of State Revenue and Expenditure and Management of State Finance Based on Law No 17 Year 2003 on State Finance
- 2nd Title:
Analysis of Death Benefit Policy Evalution in Depok City, West Java, Indonesia