

Zhang Xiaofang

No.156, Houhu Avenue, Wuhan 430000, China

Mobile: 13971003241 Email: fungvant@126.com

Education

Wuhan University of Technology, English major

1998-2002

Professional Experience

WUHAN BRIDGE SCHOOL----WUHAN,CHINA 2002-2004 Teacher

Teaching English in this intermediate school

Translator and Interpreter

As a part time translator and interpreter in the occasions of governments activities

WUHAN AIDI GROUP CO., LTD.---WUHAN, CHINA 2005-2012

Marketing Executive

Order and personnel recruitment management for this department, communicating with customers regarding order related issues, commercial negotiation with the customers on price, quality, claiming etc. Import and export documents double checking. Attending the domestic and international fairs like Canton Fair, CPD Man& Women and ISPO in Germany.

Freelancer---WUHAN, CHINA

2013-present

Qualifications & Professional Designations

Bachelor of Arts 2002

Certificate of Graduation for Postgraduate Study of HUST Hankou Branch 2003

Intermediate Teaching Certificate 2004

Translation works: Rules of the Net (250,000 wordings) 2013

Other Translation Articles(Financial, Commercial and IT related) (5,000,000 wordings) since 2013

Translation Software Used Trados Studio since 2013