**RESUME**

**Firmo I. Saka**

Address: MraenRT 03/RW 10Sendangadi

Mlati - Sleman55285

Yogyakarta – Indonesia

**Full Member of the Association of IndonesianTranslators**  
(HPI), #ID: HPI-01-11-0347

**ENGLISH - BAHASA INDONESIA JOBS DONE IN 2013-2014**



***Note*: all hyperlinks below are clickable and would bring you to my clients feedback**

**JUL 2014**

* **Translated health articles and content of platinumhealth.com (repeated client)**

**JUNE**

* **Translated training materials of DBS Bank (repeated client)**

**MAY 2014**

* **Translated training materials of DBS Bank (repeated client)**
* **Translated gambling website articles (repeated client)**

**APR 2014**

* **Translated** [**Non Disclosure Agreement**](https://www.elance.com/j/english-bahasa-indonesia-non-disclosure-agreement/55990038/) **for CCCS**
* **Translated** [**wikipedia article**](https://www.elance.com/j/translation-bahasa-english/55963195/) **(a profile of incumbent Indonesian Army General) from Bahasa into English**
* **Translated** [**photo-wedding articles**](https://www.elance.com/j/words-english-indonesian-translation/54479191/) **of dominicphotography.com**
* **Translated** [**agricultural studies and documents**](https://www.elance.com/j/english-indonesian-translation/54449656/) **(repeated client)**

**MAR 2014**

* **Translated** [**gambling articles**](https://www.elance.com/j/english-indonesian/54406767/) **(repeated client)**

**FEB 2014**

* [**Localized stamp collection website**](https://www.elance.com/j/translation-english-indonesian/52967267/) **(stampworld.com)**
* [**Translated training materials**](https://www.elance.com/j/indonesian-translation/52939487/) **of DBS Bank**

**JAN 2014**

* [**Translated app description**](https://www.elance.com/j/translation-english-indonesian/51630675/)
* [**Translated manuals**](https://www.elance.com/j/english-indonesian-translation/51332721/) **of Chris Christensen Kool Dry™ 240v High Velocity Dryer**
* [**Translated web content**](https://www.elance.com/j/short-app-description-translation-english-bahasa-indonesia/49256325/)

**PROFESSIONAL AFFILIATIONS**

Himpunan Penerjemah Indonesia (HPI, <http://www.hpi.or.id/>)

**OTHER WORK EXPERIENCE**

**1996-2008**

* Bilingual secretary of Yayasan NimmanTamkesi Kupang, Province of Nusa Tenggara Timur, Indonesia.

Responsibilities:

* Translated various resources and documents of partner/co–funding organization (i.e.:Global Environment Facilities, ACN Australia, Care International Indonesia), from English into Indonesian for internal use of Yayasan NimmanTamkesi Kupang, Indonesia and local government agencies in Nusa Tenggara Timur Province

1986-1990:

* Natural science teacher of the St. Merry Immaculata SeminaryCollege of Lalian, Atambua Diocese, WestTimor, Indonesia

**EDUCATION**

**1993 - 1995:**

* Investment Accounting Analyst, Widya WiwahaAcademy, Yogyakarta, Indonesia

**1990 – 1993**

* Faculty of Teacher Training and Education of Widya Mandira Catholic University, Kupang, East Nusa Tenggara, Indonesia

**1982 –1986**

* St. Merry Immaculata Seminary College of Lalian, Atambua Diocese, West Timor, Indonesia:

**REFERENCES**:

Available upon request

Updated on:Saturday, September 27, 2014