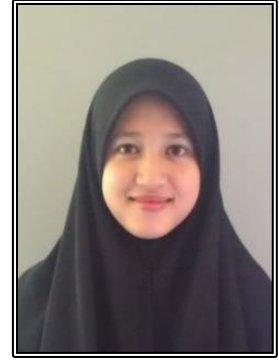


# FATIMAH BT AHMAD JAAFAR SADZIK

- No. 1, Lot 812, Kampung Revolusi Hijau, 43800 Dengkil, Selangor.
- 017 – 413 4880
- [fatimahahmadjaafarsadzik@gmail.com](mailto:fatimahahmadjaafarsadzik@gmail.com)
- Malay / Female / Single
- 30 September 1993 / 25 years old



## OBJECTIVES

Seeking an opportunity to utilize my skills and gain more experience in the linguistic profession.

## ABOUT ME

An undergraduate student of Universiti Teknologi MARA (UiTM), Diploma in Food technology. I'm passionate about the English language and its relevance. I'm experienced in translating documents from English to Malay and vice versa.

## SKILLS

### Technical skills

Basic Microsoft skills (Word, Excel, PowerPoint)

Basic skills in statistical analysis software (SPSS)

Familiar with proofreading and translating

### Language skills

Good command in Malay and English (Oral & writing)

### Soft skills

Good teamworking skills

*Program Manager for Kembara Camping Trip (2016)*

Good communication skills

*Facilitator for training camps (UPSR, PMR, SPM)*

### Personal skills

Hardworking and able to work under pressure

Able to work independently and quick in learning

Fast adaptability in new surroundings

## AWARDS & ACHIEVEMENTS

Food Product Development Competition (FPD)

Silver award

7<sup>th</sup> International Innovation, Invention & Design Competition (**INDES 2018**), Perak

Silver medal

Dean's List awards

## EDUCATION BACKGROUND

2015 – 2018

Diploma in Food Technology, UiTM Kuala Pilah (CGPA 3.73)

2011 – 2012

Foundation in Engineering, Centre for Foundation Studies (CFS), IIUM (CGPA 2.98)

## WORK EXPERIENCE

Freelance editor and translator

English – Malay (vice versa)

Restaurant's assistant manager

Handling the operations of the restaurant

## REFERENCE

Nurul Azlin Bt Tokiman

Lecturer of Food Technology, UiTM Kuala Pilah

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