






# FARABI NAWAR

## PROOFREADER, ARTICLE REWRITER, TRANSLATOR

*As a professional proofreader, editor, article rewriter, & translator my responsibilities include ensuring the accuracy, clarity, and readability of written content. As a proofreader, I meticulously review content for errors in grammar, spelling, punctuation, and syntax, and correct any mistakes found. As an editor, I go beyond proofreading to refine the overall quality of the content. This involves checking for the coherence of the content, the logical flow of ideas, and the appropriateness of the tone and language used. As an article rewriter, I have the ability to take existing content and completely transform it into an engaging, informative, and original piece*

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## SKILLS

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- Proofreading
- Editing
- Document formatting
- Article Rewriting
- Translation from English to Bengali & viceversa
- Microsoft word
- Powerpoint

## LANGUAGES

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- English
- Bengali
- Hindi

## EDUCATION

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### **Bangladesh University of Professionals, 2021-2022**

Masters in English Language Teaching and Applied Linguistics

Result: CGPA-3.70

### **Bangladesh University of Professionals, 2016-2020**

Bachelor of Arts in English Literature and Language

Result: CGPA-3.35

## EXPERIENCE

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**Working as a freelancer as an English proofreader, editor, article rewriter as well as translator from English to Bengali and viceversa since 2021**