



ERMA HARYANI WAN MD NOOR

Subtiter / Translator

INFO

Address

R&F Princess Cove.
No 21-07, Block A5-1, Jalan
Tanjung Puteri 1, Johor
Baharu, Johor

Contact

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Date of Birth

21st June 1979

EDUCATION

- 2005 - **ACCA**
Professional - Dublin
Ireland
- 2002 - **Bachelor**
Degree Of
Accountancy - UITM
Malaysia

SKILLS

Language proficiency (Best = 10 , Worst = 1)

- English
 - Oral 8/10
 - Written 8/10
- Malay
 - Oral 10/10
 - Written 9/10

Proficiency

- MemSource
- Matecat
- Smartling
- Winzip
- SDL Trados Studio
- Microsoft Windows
- Microsoft Office

PROFILE

Professionally, I am a CHARTERED Accountant (ACCA) with more than 18 years of working experiences locally and abroad. Currently I am also working as translator / subtiter. I realized, I had improved my managing skills as well as interpersonal skills dealing with various stakeholders. I managed to increased to my soft skills as i can get along with everyone from diverse of background.

WORK EXPERIENCES IN LANGUAGE

TRANSLATION EDITING AND PROOF READING

- Money Matters
- Financial Management
- Accounting Policies and Procedures
- Laws and Regulations
- Taxation
- Books and publisher
- ISO 9001 standard
- Technical writing (Standard Operating Procedure, Work Instruction)
- Life Science

SERVICES AND RATES

SERVICES	RATE
Translation (EN> MS) Daily output: 2000 words	0.06 USD per source word
Editing (EN>MS) Daily output: 4000 words	0.03 USD per source word
Hourly charge	20 USD per hour
Transcription (MS>EN)	42 USD per hour audio
Subtitling	3.50 USD per minute video