**CURRICULUM VITAE**

**Elena Logosha **

**Personal information**

Address: Sovetskaya Str. 51, 309650, Belgorod region, Russia

Telephone: mobile: +79511506270 (WhatsApp)

Email: elenalogosha25@gmail.com

Date of birth: 11th June 1993

Nationality: Russian

Marital status: married

Objective: position of interpreter

**Education**

Belgorod State University (BSU), Institute of Intercultural communication and International Relations. Specialist’s degree in translation and interpretation studies (2011-2016).

**Work experience**

**Freelance, October 2017-present**

Belgorod, Russia

Work as a translator

**“Visa 31”, June 2016-August 2017**

Belgorod, Russia

Worked as a translator and visa manager

* Translation of the documentation (eng-rus, rus-eng).
* Documents preparation
* Visa assistance
* Advising clients

**Personal qualities**

* Articulate
* Determined
* Diligent
* Highly trainable
* Fast learner
* Responsible
* Patient

**Special skills**

* Native Russian
* Fluent English
* Working knowledge of German (basic knowledge)
* PC, MS Office, advanced user PC and Internet
* Driving License (Category B)

**Hobbies**

Reading books, listening music, foreign languages, traveling.