

Eduardo Davi Silva Geraldo

Jose Lourenco da Silva, 520. Birigui-SP 16207-020. Brazil.

+55 18 997943417

Eduardodavisg@gmail.com

INTERPERSONAL SKILLS

- Critical, practical, hard worker, and analytic.

SUMMARY

- **Bachelor in Law, Civil Rules, Criminal, and Constitutional Law.**
- **Business Administration, Associate Degree.**
- **English degree.**
- **Social volunteering to serve the community kids, teach to play guitar and instrument, instigating them to discover new personal skills.**

WORK EXPERIENCE

Ministério da Fazenda (Business State) 06/2017 – 12/2017.

Araçatuba – São Paulo, Brazil.

- Administrative area as an intern: File documents, Analyze, check and archive documents, forms, printed or various reports, Perform backup copies, Receive and deliver documents, Assist and various works of the unit; Enter data sheets; Archive documents; To copy pieces of files and records; To promote the gathering of documents in processes and files; Receive, dispatch documents through the GDOC system.

LeapForce

- Social Media Evaluator 06/2018 – 12/2017 (Remote).

Appen Butler Hill

- Social Media Evaluator and Research Developer (12/2017 – 05/2020) • Responsible for managing, analysing, and improving the social media search and checking its results based on human intent.

Babbletype

- Translator and transcriber (2019 - 2020).
- Transcribe and Translate with accuracy market researches done in Brazil about social media, Facebook facility and usability, and Brazilian Market.

Pactera Remote/Oneforma

- Transcribing Portuguese and Brazilian famous talk show television programs (2019 - Present).

RWS Moravia

- Translator and editor 2019 - Present.
- Translating 1200+ words per day with accuracy for important computer development providers companies.

Idioma s.r.o

- Translator and editor 2020 - Present.
- Translating and editing 2000+ words per day. The CAT Tool used is Idiom. Idioma Platform.

Lionbridge

- Human verification to evaluate social media posts based on self and cultural bases.

EDUCATION

- **Bachelor of Laws 02/2018 - 2022.**
Universidade Brasil, Birigui, Brazil.
- **Business Administration 02/2016 – 02/2017**
Senac, Birigui, Brazil.
- **English 02/2015 – 12/2015**
Centro de Estudos de Línguas, Birigui, Brazil.

TECHNICAL ABILITIES

- Microsoft Office
- SDL Trados
- Idioma
- Memoq
- Memsorce
- Google Tools

LANGUAGES

- Portuguese – Native
- English – Professional
- Spanish – Professional