

# **CURRICULUM VITAE**



**Dipanbita Das**

## **OBJECTIVE**

To work in a conducive and competitive environment and put the best of my character, commitment and conviction to enhance the efficiency, expertise and earnings of my organization and hence of myself.

## **WORK EXPERIENCE**

- Worked as a freelance translator (translation of Bengali audio & video files to English document along with Bengali transcription and English to Bengali document translation and vice versa)
- Worked as Creative editor in 2 Web News Portals SAMBAD PRATIKHAN and VROMON O LIFE.
- Worked as a freelance translator (translation of Bengali audio files to English document along with Bengali transcription and English to Bengali document translation) with Shriom Consultancy 2015 - 2016
- Have Experience as Assistant Teacher in Vivekananda English Academy (Rishra) from 2014 -2015
- Worked as an Independent Consultant (Translation of articles from Bengali to English) with MINDWORKS GLOBAL MEDIA SERVICES PRIVATE LIMITED. From 2013 – 2014
- Work as Freelance Artist/Painter
- 2 years Experience as a Staff Reporter and Sub Editor at SAMBAD PRATIKHAN (fortnite newspaper from Kolkata). Also drew cartoons, Sketches and provided news photographs for the newspaper from 2012 - 2014
- Worked as a trainee desk reporter in SHAAN tv (ground channel in Durgapur)

## **EDUCATION**

- (1) Passed Masters (Post graduation, M.A) in English from Burdwan University Directorate of Distance Education in the year 2016.
- (2) Passed Masters (Post graduation, M.A) in Mass Communication and Journalism from Burdwan University in the year 2012
- (3) Passed B.A (graduation) with English Honours in the year 2010
- (4) Passed Higher Secondary with Science Stream in the year 2007
- (5) Passed I.C.S.E in the year 2005

CONVENT EDUCATED (Carmel Convent High School M.A.M.C Durgapur) WITH ENGLISH MEDIUM BACKGROUND.

## **TECHNICAL QUALIFICATION**

Operating Systems	MSDOS, Windows XP, Windows 7.
Packages	(Ms Office – Ms Word, Ms Excel, Ms Powerpoint), Tally 9.0, Fact 22.1, VisualFoxpro, E.X.N.G, Accord, Internet, Photoshop, Editing(Learner), Can Type Bangla Word, Corel Draw.

## **OTHER QUALIFICATION**

1. Passed 7<sup>th</sup> year in Fine Arts from Kolikata Sangeet Bihar

2. Passed 6<sup>th</sup> year in Fine Arts from Bangiya Sangeet Parishad
3. Passed 2<sup>nd</sup> year in Classical singing and 2<sup>nd</sup> year in Najrul Geeti from Bangiya Sangeet Parishad
4. Passed Diploma in Financial Accounting from Durgapur Youth Computer Training Centre

## LANGUAGES KNOWN

- English
- Bengali
- Hindi

## ADDITIONAL INFORMATION

**Hobbies:** Painting and Craft, Singing, Photography, dancing, Writing Poems and Articles, Listening to music, Watching News, Communicating with others, Blogging, Surfing Internet, Reading Books.

## STRENGTHS

- Sound health
- Good interpersonal skills
- Ability to adapt and work on new things
- Team spirit and leading skills

## PERSONAL DETAILS

<b>Date of Birth:</b>	4 <sup>th</sup> October 1988	<b>Sex:</b>	Female
<b>Nationality:</b>	Indian	<b>Contact Number :</b>	9046616604 / 8670157492
<b>Father's Name:</b>	Lt. Bijit kumar Das	<b>Present Address:</b>	114/A, Nabin Pally, Rishra, P.O.- Morepukur (Rishra), Hooghly, Pin - 712 250
<b>Email Id:</b>	dipadgp88@gmail.com	<b>Permanent Address:</b>	House No:7, Sukanta Pally (Mamra bazaar), Durgapur-6, Dist-Burdwan, State- West Bengal. Pin: - 713206

*I hereby declare that all the information provided by me in this application is factual and correct to the best of my knowledge and belief.*

Date:  
Place: Rishra, Hooghly

Signature

DIPANBITA DAS

**References Made Available Upon Request**