**DAVID ACKUMEY-DEYNU**

**ADDRESS:**

**RBC POST OFFICE BOX 31**

**MADINA -ACCRA**

**CAREER OBJECTIVE**

To begin as junior staff and to eventually rise up to be senior staff as a result of hard work in any private and public company and to contribute effectively to the achievement of managements strategic vision.

**PERSONAL DATA**

Nationality : Ghanaian

Language Spoken : English, Ewe, Twi

Marital Status : Single

Email : Jahlock17@gmail.com

Tel/Mobile : +233(0)546427892

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| **EDUCATIONAL BACKGROUND** |  |
| **GIMPA: Achimota Accra** |
| Certificate in Information Communication Technology **:** | 2017-2018 |
| **DELCAM SENIOR HIGH**Certificate: WASSCE |  |
| Course: General Arts **:** | 2010-2013 |

**Golden Institute of Translations and Secretarial : 2014-2016**

Diploma Certificate

**WORK EXPERIENCE**

**GIMPA TWINS STUDIO : June 2017-2018**

**Position: IT Assistant**

**Responsibilities**

• Networking

• Installation of soft wares

• Photography

• Graphic Designing

**IKE DAMASCO PRINTING PRESS : 2015-2017**

**Position: IT Assistant**

**Responsibility:**

• Daily Sales Record

• Editing and Typing

• Attaining to customer request

• Operation of copier machine

• Formatting and Installation of Software.

**MAJOR SKILLS/COMPETENCIES**

• Positive mindedness

• Dynamic with the zeal to motivate and work

• Well organized and team player

• Good interpersonal and communication skill.

• Ability to cope with a variety of demands while prioritizing task

• Driving

**COMPETENCIES AND COMPUTER APPLICATION**

Ms Word, Excel

Power point

Coral and Photoshop Formatting and installation Networking

**INTEREST/HOBBIES**

Reading, Research, Writing, watch of documentaries and going for Outreach program

**SUMMARY**

I am a proactive, self-motivated and result oriented young Ghanaian with effective presentation skill and IT backgrounds, with excellent health, good inter-personal and communication skill, very accommodating and with the ability to work for very long hours with no or less supervision.

**REFEREE**

Madam Esther Attiogbe Apostle Abu-Ibrahim Lecturer Residence Pastor University of Professional Studies, Accra Redeemed Baptist Church

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East Legon- Accra