**Curriculum Vitae**

**NAME:** Dario Kavčić

**DATE OF BIRTH:** 07/12/1984

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**MARITAL STATUS:** Married, single child

**EDUCATION:**  Graduated from the University of Sarajevo, Faculty of Philosophy, English Language and Literature, classical system (4 years), defence of Graduation thesis in December 2016;

Graduated from “Druga gimnazija” in Sarajevo;

Graduated from elementary school “Musa Ćazim Ćatić”.

**GRADUATION THESIS:** “The Humanist Strain in the 19th Century Novel”;

Mentor Prof. dr. Shahab Yar Khan

**SKILLS:** Good computer skills

**EXPERIENCE:** During my studies, I worked as a part-time English teacher at the SOS Social Center “Hermann Gmeiner” established by SOS-Kinderdorf International. I was engaged in English book selection, preparation of the curriculum for children from 6th to 9th grade, as well as individual and group tutorials for high school students. My duties were also to write monthly and annual reports of my work, and individual reports on children’s progress and behaviour. The students included both children from SOS Village and the local community as a part of the project of their integration into society. I was engaged in all contact with SOS mothers and parents of local students. I was also engaged in the participation of events organized by the Social Center as well as a translator for foreign guests when needed.

I also worked as a private tutor for elementary and high school students, including the students from “The International Primary School of Sarajevo - Bosna Sema” and “Prva bošnjačka gimnazija”, department of Cambridge International Examinations, with remarkable success.

**Upon graduation**, I completed an internship at “Alija Nametak” Elementary School as a volunteer of the Association of Families of Children and Persons with Disabilities "Give Us a Chance". My internship covered the following responsibilities:

-working as a teaching assistant within the project of helping children and teachers involved in inclusive teaching;

- participation in the education of teaching assistants, organized by the Association of Families of Children and Persons with Disabilities "Give Us a Chance" and the Ministry of Education, Science and Youth of the Sarajevo Canton;

- praxis - 80 hours - direct work with children and people with disabilities on the premises of the Service Center "Give Us a Chance";

As part of a practice directly related to my study, I was assigned a mentor, a professor of English, with whom I took necessary observational classes and then practical classes under his supervision. I also had the opportunity, on many occasions, to do English classes on my own, when the professors of that school were absent.

**From 01 September, 2017 until 20 November, 2017** I worked full-time as an English language teacher at the “Osman Nuri Hadžic” Elementary School, where I substituted for an English teacher who was on maternity leave. **From 14 May, 2018 until 14 June, 2018** I was again called to substitute for the English language teacher who was on leave at the same school (“Osman Nuri Hadžic” Elementary School). During my work, I have received praise from the teaching staff and have expressed their desire for my engagement, whenever the opportunity arises in the future. And finally something very important, especially for me, there was an extremely good reception from the students, expressed both through their classmates and directly from them.

**From 7 August, 2018 until 31 August, 2023** worked at The Association of families of children and persons with disabilities “Dajte nam šansu” as an associate, lecturer at English language workshops for both children and persons with disabilities and their parents, and official translator for guests (including USAID representatives, foreign ambassadors, NATO representatives, etc.) and official projects.

**From 1 September, 2023 until 30 June, 2024** worked as an English as a Second Language Teacher in PPOŠ “Isa beg Ishaković”, part of Maarif International School in Sarajevo.

**During the last 10 years, I have also worked as a freelancer, translating documents from English to Bosnian and vice versa**. These translations covered a wide range, from simple documents to complex project translations, as well as translation of subtitles from time to time**. For the past 2 years, I have also worked as a freelancer; subtitle translator for IYUNO.**

**LANGUAGES:** Bosnian, Croatian, English