
CHINONSO E. ONYEIJE

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SKILLS

Frontend programming
Content writing
Social Media management
Sales Marketing
Customer service
Secretarial skills
Problem solving
Administrative Assistant
Verbal and written communication
Relationship building
Proficiency in technology and execution
Professional in customer handling.

EXPERIENCE

9Mobile telecommunications PLC, Ilorin - HR/Sales team lead.

2015- 2019

- Overseeing the day to day administration of the human resource department.
- Provision of consultative support and excellent customer services to employees.
- Enforcement of financial accountability within the fund generating offices.
- Delivered effective marketing plans.

Ommne Hotels, Aba - Manager

2010- 2013

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- Coordinate and compile relevant recruitment information.
 - Enforcement of disciplinary measures among staff.
 - Management of regular preparations of reports weekly, monthly, yearly payrolls, checks etc.

Precious child Academy, Aba- Teacher

2018 - 2010

- Patience and tolerance from teaching children.
- Love every human being without discrimination.
- No one is a waste product, there is something unique about every human being.
- Passion for learning new things everyday.

EDUCATION

LinkedIn Learning 2022

Customer success Relationship.

LinkedIn Learning

Customer service problem solving and trouble shooting

Hubspot Academy 2022

Inbound and outbound sales

Sense solutions technology 2022

Frontend programming.

Coursera Education

IT support Fundamentals.

Kwara state polytechnic, Ilorin - HND

Sept 2016 - Aug 2020

Public Administration

Glorious comprehensive sec school- WASSCE 2004-2010

Umuobasi Amavor primary school-FSLC

1999-2014

AWARDS

9mobile telecommunications plc

- Award of meritorious service.