

# CHAW CHAW MYAT NOE

## ABOUT ME

I am a passionate, self-motivated individual who is flexible to multicultural background. By taking risks and challenging my limit throughout my career in a Business Development team, I have gained basic experiences related to sales and marketing and improved hard skills as well as my interpersonal skills.

Strong experience in translation and interpretation of Japanese and Burmese.

## ACADEMIC BACKGROUND

- 2013 - 2018 • Yangon University of Foreign Languages  
B.A (Japanese)

## CERTIFICATION

- Japanese Language Proficiency Test - Level N2
- TOEIC - 860 marks
- Marubeni Internship Certificate
- Graduation Certificate

## FREELANCING WORK HISTORY

### **Freelance Project Translator (From 2018 ~ present)**

- Translation of the safety laws of construction from Japanese to Burmese (for a Non Governmental Japanese Organization)
- Translation of Building Maintenance Lecture and Guidelines from Japanese to Burmese and English (for a Japan based real estate company)
- Manga and Anime project translation
- Translation for Education guidelines for a Japanese INGO.

### **Japan Myanmar Expo (From 2018 ~ present)**

- Interpretation of the explanation of the company's products and services from Japanese to Burmese or vice versa (for an instant food and a printing machine company)

### **Myanmar Investor Summit in Nay Pyi Taw, January 2019**

- Consecutive Interpretation of the speeches from English and Burmese to Japan. (Between Government and Corporations)
- Interpretation in Japanese of projects in the event

### **, Business Interpretation in meetings (From 2018 ~ present)**

- Interpretation between Japanese clients and Burmese clients
  - Interpretation for training worker service for Japanese clients
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- March 2018** ~ **360Ed Edutech Co. Ltd**  
Business Development Associate
- Business Development/Sales of products and services
  - Product awareness marketing and minor digital marketing
  - Sales report and presentation
  - Market Research and new customer approach
  - Customer Relationship Management
  - Handling customer complaints and inquiries

- May 2017** **Marubeni Corporation, Yangon Branch**  
Internship (Textile Department)
- Translation between Japanese Manager and factory staffs
  - Interpretation of textile and factory related contents and documents
  - Documentation
  - Writing reports of Factory visits and daily tasks

### **Experienced and strong industry for Translation and Interpretation**

- Textile
- Building Maintenance
- Construction
- Labor Law
- Safety Law
- Literature
- Culture
- Education and Training
- Food industry

### **S K I L L S**

- Microsoft Office
- Communication Management
- Time Management
- Supportive
- Cooperative
- Detail Oriented
- Event Planning
- Public Relation
- Public Speaking

#### **Reach me at:**

Gmail : [myatnoe.chawchaw@gmail.com](mailto:myatnoe.chawchaw@gmail.com)

Ph : +959420037236

Skype : Chaw Chaw Myat Noe