

CURRICULUM VITAE
OF
Binod Uprety
Consultant (Translation, Editing & Proofreading, Writing and Desk Research)

Summary: 3 years+ experience in translation, editing and proofreading in English-Nepali pair (i.e. from Nepali to English & English to Nepali) covering wide range of documents, including policy, guidelines, plan, strategies, handbooks, training manuals, stories, reports, movie & documentary subtitles and so on in various issues and topics such as DRR, CCA, WASH, GESI, Environment, Education, Administration, Psychology, Economics and more. Additionally, a deep knowledge and experience of report writing and summarizing, literature review, desk research and document editing.

1. PERSONAL INFORMATION

Name	First	Middle	Last
	Binod		Uprety
Nationality	Nepali	Marital Status	Single
Mobile No.	9807933339	Email	Meet.upretybnd@gmail.com
Date of Birth	19 March,1998		

2. ACADEMIC BACKGROUND

Bachloer Degree:	CSIT
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3. PROFESSIONAL ENDEAVOR

A. Title, Organization and date	Consultant for Translation, Editing and Proofreading , Dynamic Public Library Nepal.
Assigned for and task completed	Translation, editing and proofreading of all the documents both from English to Nepali and Nepali to English assigned by DPL Nepal (training manuals, study & assessment reports, program & event reports, guidelines, tools and other statistical data related to disaster and climate change, WASH, COVID-19, livelihood, education and general HR/administration). Translated 2000+ pages of documents in different categories and sub-categories so far.

. ADDITIONAL TRANSLATION, EDITING AND PROOFREADING (As a freelancer for different individuals, researchers, consultants, organizations)

- School me Training Manual for Save the Children Nepal (84 pages)(Eng-Nep),
- Structural Clinical Interview of DSM-5 for TPO Nepal (94 pages) (Eng-Nep)
- National and Local DRR Strategies (10 strategies) of different municipalities for consultant of UNDP, 2020 (January, February and March) (Eng-Nep)
- Life skills, a conversational training manual (90 pages) for DEPROC Nepal, February 2020 (Nep-Eng)
- Translation of Structured Clinical Interview for DSM-5 disorders for Teaching Hospital, Psychiatric Department (215 pages), 2019 (Eng-Nep)
- Case Stories of Reconstruction Phase for Malteser International, 2019 (Nep-Eng)
- Different video scripts for Creative Media, 2019/2020 (Nep-Eng)
- Food and Nutrition Training Module for DEPROSC, 2019 (Nep-Eng)
- Safeguarding Policy for Children and Adult-at-Risk for CBM International, 2019 (Eng-Nep)
- Success Stories of Women Leadership Project for ActionAid Nepal, 2018 (Eng-Nep)
- Translation and editing of interviews on Social Development of Children and Adolescents and their reasoning about social hierarchies and social change in Nepal (around 170 interviews of school children; Nep-Eng), September 2017-January 2018 (for a PhD Researcher on international research project);
- Success Stories of Community under Community-led Reconstruction Programme (CLRP) (English to Nepali), 2017 (For Action Aid Nepal);
- Convention on Law of Non-navigational Uses of International Water Course (Eng-Nep), 2017 (For Action Aid Nepal)
- Photo Book on Child Friendly Village (Nep-Eng), 2016 (For Plan Nepal)
- Newsletter of NEHHPA (English to Nepali) 2016
- Proposed guidelines on Participatory Monitoring and Evaluation (English to Nepali), 2014 (for Individual Consultants to National Planning Commission)
- Training modules, guidelines and materials on emergency logistics, Operational logistics and Practical logistics (Eng-Nep) 2014 (For WFP Nepal)
- Market Assessment for Agricultural Insurance in Nepal (Eng-Nep) 2014 (For AFC Consultant International for GiZ)
- Translation editing of Safe School Toolkit (English to Nepali) 2014 (For Plan Nepal)
- Translation WASH documents, DRR and CCA manuals for Oxfam and Plan Nepal, 2013/14

7. Trainings taken and workshops

- Five days residential trainings on Strategic Emergency Logistics Training provided by World Food Programme and RedR
- Five days Asia-Pacific Sharing Workshop on CCUDRR of Plan International's partners, Kathmandu, 2014
- Three days training on the Role of the Policy Maker provided by Institute of Engineering, Nepal 2013
- Three days training on Science Journalism provided by Ministry of Science and Technology,
- Organized and attended various workshops, trainings and orientation programs as an employee of ECO-Nepal
- Three months training on "Nepali Journalism and News Editing" provided by of Regional Communication Resource Center, Jhapa

8. References: A. Bhesraj Neupane Email: neupane.bheshraj@gmail.com