**Curriculum Vitae**

1. **Personal Details**

**Name:** Bethlehem Zerihun

**Date of Birth**: 22/05/1999

**Sex**: Female

**Marital Status:** Single

**Nationality:** Ethiopian

**Address: P.O.BOX**: 104

 **Tel:** +251989993242

 **E-mail:** bettyzede@gmail.com

 **Addis Ababa, Ethiopia**

1. **Education**

-High school diploma from Macmillan Academy

-Certificate in Programming (C)

-Attended management degree program for one year in Unity University

-Currently attending online degree program in business administration in University of the People, accredited by Yale University

-Currently attending online short term course in -Human rights for European convention in Utrecht University, Netherlands

1. **Work Experience**

 - Sales representative and Reception in a family business

 - Part time online and offline translator/ interpreter

 - Head Waitress, Exhibitor and Organizer in **Dok restaurant**

 - Reception and office assistant in **GIRMETHO Engineering P.L.C**

1. **Skills**

**-** Excellent written and spoken skills both in Amharic and English

-Excellent computer skills ( Word, Excel, Office) -Good Programming skills with C. Basic programming[C++ and Python].

- Document Translating and Interpreting

- Good Communication skills

**5. Achievements**

 **-** Participated in Fashion Extravaganza 2016

- Various voluntary activities

1. **Hobbies and Interests**

- Reading books and writing stories, currently writing an e-book on watt pad( New Africa).

- Traveling

- Learning new things, specially hard topics I like to challenge myself.

- Listening to music

- Volunteering

**6. References**

Dana Beyene 0911951537

Netsanet Taddesse 0941210856

Other testimonials and credentials will be furnished on request.