**CURRICULUM VITAE**

**MD. BAHARUL ISLAM**

**Present address:** Kharadi, Pune Maharashtra, 411014

**Permanent Address:** Shilapani, Lakhipur, Goalpara, Assam - 783129

**Contact No**: +9760686270 (7305835479)

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**JOB OBJECTIVE:**

To pursue a responsible career in growing with professional environment and ample career growth and contribution to the organization with best of my abilities.

**ACADEMIC EDUCATION:**

* UGC (NET) qualified in 2017
* Passed M.A. (Arabic) 2017 from Aligarh Muslim University, Aligarh.
* Passed B.A (Arabic) 2014 from Aligarh Muslim University, Aligarh.
* Passed Intermediate, 2011 from JSV, Banaras.
* Passed High School, 2009 from JSV, Banaras.

**Work Experience:**

**Current Company:**

* **Company Name:** Amazon Development Center
* **Job Responsibility:**  Driving increased data quality and solving challenging operational business goals. And utilize data and develop creative processes to improve team’s performance. directly work with product management and tech teams to develop scale-able, long-term solutions which will have a significant impact on Marketplace teams. working on programs involving Amazon Listing Tools.
* **Job title:** Business Operations Specialist
* **Designation:** Translation Specialist
* **Join date:** 24 August 2020
* **Current CTC:** 8.2 Lakh

**Desired Job Role:**

**• Arabic Language Expert**

**•Expected CTC- (20% hike on current CTC)**

**•Notice Period: One month notice period**

**Last Company:**

* **Company name**: SG Analytics and Research (Pune)
* **Job Responsibility**: Analyzing Annual Reports, Proxy Statement, corporate governance reports and Articles of Association of companies to fetch information with regards to Governance-related data points. Understanding and analyzing company policies, processes and commitments. Creation and maintenance of database of companies providing brief information of companies about its corporate governance activities. Tracking Annual General Meetings (AGM) related information for listed companies
* **Job Title:** Arabic Language Analyst
* **Job Period**: 16/2/2020 to 16/6/2020

**Previous company:**

* Company Name: Amazon India (Chennai).
* Designation: Digital Content Association in Arabic Language
* Job title: (Translation Associate)
* Job Role: The primary responsibility of the role is to perform analysis, quality checks on digital content for the e-book reader to validate the conversion of digital content and to quickly understand the e-book content requirements, editing tools and operation workflow tools.
* I worked various team as BRM (Book Relation Management), Author Workflow and SRL&NCX team.
* 2 years 8 month

**Other Experience**

* Independent freelance translator for 4 years for different company.
* Home tutor for teaching Arabic and English Language

**EXTRA CURRICULAR ACTIVITES**

* **CCA from Duty Society AMU Aligarh**
* **Certificate in Urdu electronic media (AMU)**

**HOBBIES**

* Reading News Paper, playing football and Watching Cricket and News Channels.

**KEY SKILL**

* Confident
* Self-Motivation

**PERSONAL INFORMATION
Father’s Name : Md. Sorhab Ali.**

**Mother’s Name : Nazia Khatun.**

**D. O. B : 01-01-1992.**

**Marital Status : Married.**

**Nationally : Indian.**

**Language Known : English, Arabic, Urdu, Hindi, Bengali & Assamese.**

**DECLARATION -** I hereby declare that information provide above is true the best of my knowledge and believe.

 **MD BAHARUL ISLAM**