





PERSONAL INFORMATION

Ayşe Özkaya



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JOB APPLIED FOR

Translator

WORK EXPERIENCE

18/03/2009–05/06/2010

Sales representative

Koton, Konya (Turkey)

11/08/2011–06/03/2012

welcoming hostess

Rixos, Konya (Turkey)

15/03/2014–20/08/2014

call center customer representative

Call Center, İstanbul (Turkey)

25/04/2014–Present

Freelance Translator, İstanbul (Turkey)

EDUCATION AND TRAINING

15/09/2010–10/06/2012

Selçuk University/ English Language and Literature, Konya (Turkey)
 English Language
 Literature

20/09/2012–Present

Bachelor's Degree

İstanbul University/Latin Language and Literature, İstanbul (Turkey)
 English
 Latin
 Ancient Greek
 Literature

PERSONAL SKILLS

Mother tongue(s)

Turkish

Other language(s)

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken interaction	Spoken production	

English	B1	B2	B1	B1	B2
Latin	B1	B1	B1	B2	C1
Ancient Greek	B1	B2	B1	B1	B2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Job-related skills

Sales Representative
Welcoming Hostess
Call Center Customer Representative
Freelance Translator

Computer skills

DIGITAL COMPETENCES - SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	Proficient user	Basic user	Independent user	Independent user

Digital competences - Self-assessment grid

Other skills Photography

ADDITIONAL INFORMATION

Certifications İstanbul University Director of Photography

Certifications Call Center