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**RESUME**

**Summary**

* ***Though I am working in a private firm as an account, I have been working on translation-related works like translation (MT post-editing), localization, transcription, and subtitling for a couple of years.***
* ***I have more than 2 years of experience in my language pairs (English – Tamil and Tamil – English), working with some of the leading translation providers in India.***

* ***I have strong grammatical skills in both Tamil and English to ensure that the completed projects are error-free and fluent.***
* ***I have handled many good projects assigned by translation companies from India completing the projects near perfection.***

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| --- | --- | --- | --- |
| **Academic qualification** | | | |
| **Class/ Course** | **Name of the institution** | **Year of Passing** | **Marks** |
| BBA | Madras University | 2011 | 56% |

**Work Experience**

|  |  |  |
| --- | --- | --- |
| **Name of the Company** | **Designation** | **Duration** |
| Amnet Data Company Pvt. Ltd., India  – BPO Service | Quality Assurance | Feb – 2007 to Oct – 2010 |
| Fortune Traders W.L.L, Bahrain – FMCG Industries | Accounts Assistant | Oct – 2010 to Jul – 2015 |
| Lulu Hyper Markets, Bahrain - Retail Industries | Electronic Data Processing | Jul – 2015 to Mar – 2018 |
| Orange Enterprises Bajaj distributor company. | Accountant | Oct-2018 –Currently working |

*Career objective:-*

***My aim is to become a good translator, handling multiple areas of interest.***

***My areas of interest are:-***

1. *Finance*
2. *Social Media*
3. *Medical (General)*
4. *Entertainment*
5. *Legal matters*
6. *Environmental issues*
7. *Marketing*

## CAT tools of my preference are

## MemoQ

## SDL

## Wordfast

## Amazon Translation services (ATMS)

## Prabhandak

## My rates: INR 1.00 per word for translation

INR 0.60 for post-editing (proofreading)

INR 250 per hour for revision

Special Skills :-

General : **MS Office & Windows XP**

Accounting Package : **Tally ERP 9 & SAP MM Module**

**Personal profile :-**

**Age : 31 years**

**Marital status : Married**

**Nationality : Indian**

**Religion : Islam**

**Languages known : Tamil, English, Urdu, Hindi, and Arabic.**

Permanent address :

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Present address **:** Sedupery Main Road,

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