**CV**

**Asmaa Fawzy Mohammed**

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**Personal information :**

**Date of birth : 1\3\1987**

**Place of birth : A l qualiobeya – Kafr Shokr city**

**Country : Egypt**

**Year of graduation : 2008**

**Faculty : Faculty of Arts – English department**

**Degree: very good**

**Education :**

* **Bachelor of Arts – faculty of Arts ( 2005- 2008)**
* **General educational diploma – faculty of Education (2011)**

**Skills :**

* **Translation (Arabic to English and vice versa)**
* **ICDL teacher skills**
* **Computer skills**
* **Translating using CAT tools**
* **Writing articles and data entry**
* **Using Microsoft office programs efficiently (Word,Excel,Powerpoint ,etc)**

**Work experience :**

* **I worked as an on - line translator from Arabic to English and vice versa.**
* **I worked for 3 years with Eagle translation company ( 2011-2014).**
* **I have 9 years of experience in legal translation . I can translate documents such as national ID cards, contracts, birth certificates and other documents .**

**Languages :**

* **Arabic ( mother tongue)**
* **English ( excellent)**
* **French ( good )**