Okyere Anthony

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| **(+233) 246896285** | Okyereanthony200@gmail.com | P. O. Box KS 16314 Adum, Kumasi |

Education

University Of Education Winneba

Kumasi

BSc Mathematics Education

**2021 –** Adventist Senior High School

Bantama

General Arts

**2016– 2019**

**Work Experience**

* **[Translation]** **[Universal Language Solutions]**

*Main duties performed: Translation of English text to Twi language*

* **[Translation]** **[Keynes Language Services]**

*Main duties performed: Translation of English text to Twi language*

* **[Translation]** **[KTL Communications]**

*Main duties performed: Translation of English text to Twi language*

* **[Transcription and Translation / Proofreading]** **[NileBridge]**

*Main duties performed: transcribing and translation of Twi audio into English language.*

* **[Transcription and Translation]** **[DB Group Intl]**

*Main duties performed: transcribing and translation of Twi audio into English language.*

* **[Translation] [Connect Interpreting and Translation]**

*Main duties performed: Translation of English text to Twi language*

* **[Translation] [Qualtransloc SRL]**

*Main duties performed: translation of English document (law) ino Twi language.*

* **[Translation / Proofreading]** **[Igloos Consultancy]**

*Main duties performed: Translation of website to Twi language.*

* **[Translation / Proofreading / Transcribing] [Parrot Translation and Language Services]**

*Main duties performed: Translated English into Twi, Proofread and Transcribed English audio to Twi Language*

* **[Voice Recording] [iTranscribe Ghana]**

*Main duties performed: described images using Twi language.*

**Skills**

**Computer:** [Microsoft Word, Excel and PowerPoint, Adobe Photoshop, Adobe illustrator, Adobe InDesign, Website Development]

**Languages Written and Spoken:** [English] [Akan / Twi] (Ewe,Ga)