

Anna Quan

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E-mail: meanna2010@126.com Wechat: Anna2088

Expected Salary: 80 US dollars for 1,000 words

Daily Workload: able to translate 2,000 words (English or Chinese) every day.

Education Background

University: Shaanxi Normal University Major: The English Language and Education

Work Experience

April, 2018 - Present Jinan Haoyiyou Translation Co., Ltd

Started working as a part-time translator at the company in April, 2018. So far have totally translated more than 500,000 words between English and Chinese, mainly in the fields of corporate publicity, education, literature, business and trade, tourism, manufacturing, law, computer and construction. Among all the translations are some important translation projects as follows: Introduction to Kaisa Education Department Development Program, Melaka River Lighting Design Planning Project, Introduction to Longsteel Exhibition Hall, NF9132 Movement Specifications, Qinggang Slope Battle Site and Cultural Park, Two Speeches for The First China International Import Expo by Yunnan Yuntianhua United Commerce, Huang Jiannan, National First Class Artist, Famous Oil Painter Created New International Level in Chinese Arts, New Development Orientation of Supercomputers, Songshan Lake Central Park, Refined Toyota Alphard Handbook, Psychological Analysis of the Tragedy of the Main Character in Rickshaw Boy, Account of the Execution Case between Yager and Zhengsi, Giant Sand Sculptures, S Post-sales Service Card, Shimen Peak Memorial Park and Introduction to Thai-China Real Estate Sales Agent Trade Association, An Exploration of Protection of Local Civil Culture in Renovation of Historical District, Protocol for the First Manufacturer Discussion Meeting, Bachelor Degrees Issued by “Double First Class” Higher Education Institutions and the Employment Quality of Postgraduates, A Simple Discussion of the Development of Teaching Goals in Chinese Physics – Focusing on the Review and Reflection of Physical Teaching Goals by “Three Basic Requirements”, “Three-dimensional Purpose” and “Key Competencies”, Ant’s House-Moving, Thinking of Possible Solutions for Providing First Aid for SGIS “2.5” Emergency, A Charismatic Country – Singapore {Original Draft}, Why is there no any mass explosion of epidemics in the nursing homes in China?, A Simple Analysis of the Reasons Why the TV Play Joy of Life, an Adaptation of the Online Novel of the Same Title, Is So Popular, Why do we say that the global economy is even more fragile at present than during the SARS period?, An Introduction to Mao Source Liquor, and A Discussion of the Irony in *An Encircled City*.

July, 2017 - April, 2018 Synergy Translations

Started working as part-time translator at the company since July, 2017. Had totally translated more than 50,000 words between English and Chinese, mainly covering such materials as job resumes, corporate profiles, research materials, forms and so on.

April, 2012 - Present Guangzhou S-huang Business Services Co., Ltd

Responsible for looking for foreign IP service agencies; monitoring communication between our staff and foreign colleagues; following up and monitoring the developments of all IP related matters inside our company.

August, 2008 - April, 2012 Guangzhou Ximeilin Education Consulting Co., Ltd

Provided basic English training to our students; also assisted in preparation of relevant documents when necessary.

September, 2005 - August, 2008 Guangzhou German Technology Aquarium Company

Worked as translator and assistant to German consultants; responsible for translation of all kinds of internal documents as well as interpreting at internal meetings and assisting communication between foreign and Chinese employees.

Language Skills

- English & Chinese: Good command of both Chinese and English, a good and qualified English-Chinese translator. Have totally translated over 550,000 words between English and Chinese.
- French: Basic level