


# ANKITA CHAUDHURI

F R E E L A N C E R



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 Sukanta Nagar, Siliguri, Dist-  
Darjeeling, pin 734006

 Date of Birth - 29/07/1990

## PROFILE

I am a qualified proof reader and sub editor with seven years of experience. Besides since one year I am working as a freelance translator.

## SKILLS

- English to Bengali Translation.
- Proofreading.
- Copy editing.
- Transcription.

## EDUCATION

### M.A IN BENGALI

North Bengal University  
2011-2013

### B.A (HONOURS) IN BENGALI

North Bengal university  
2008-2011

### DIPLOMA IN COMPUTER APPLICATION

## EXPERIENCE

### SUB EDITOR

#### 2016 - Present

- Various types of copy editing.
- Translate news as needed.
- Assist in editorial and feature page work.
- Contribute to page makeup & proofreading.

### FREELANCE TRANSLATOR

#### 2022 - Present

In addition to small and large translation, I recently worked on two book translation.

I worked on Shoonya Tool.

### OFFICE ASSISTANT

B.K. Infrastructure  
April-December, 2015

## LANGUAGE

Bengali  
English