**MY RESUME**

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| Name | : | Andri Setyawan, S.S. |
| E-mail | : | Andri.translator@gmail.com |
| Company | : | Andri Freelance Translator |
| Web | : | - |
| Work telephone | : | + 62 857609 74747 |
| Address | : | Grahamulia D2, Belang Wetan, Gading Baru, Klaten Utara, Klaten, Central Java |
| Nationality | : | Indonesian |
| Work Objectives | : | FAST AND EFFICIENT TRANSLATION SERVICES, DELIVERY BEFORE DEADLINE, ALWAYS SATISFIED CUSTOMERS, STANDARD INDONESIAN PRICES (US$ 0.05 per word) |
| MOTHER TONGUE | : | Indonesian |
| Translation Languages | : | English – IndonesianIndonesian – English |
| Major projects | : | **2005 – 2009** : Translation Projects of Science Books from (The Brown Reference Group pic., Franklin Watts, Kingfisher,Grolier Educational, Mason Crest Publisher, John Wiley & Sons, Inc., The Mathematical Association of America (MAA), Brown Partworks, Jossey-Bass, Oxford University Pres, Dawn Publication, Chrysalis Children Book, Miles Kelly Publishing Ltd, Blake Education. Oxford University Press, Miles Kelly Publishing Ltd, Chrysalis Children Book).**2010** – Handling Agreement Documents between THE AUSTRALIAN DEFENCE FORCE AND THE INDONESIAN NATIONAL DEFENCE FORCE CONCERNING THE PROVISION OF MUTUAL LOGISTIC SUPPORT |
| Agency affiliations | : | * AnindyaTrans – Jakarta, Gemilang Trans – Jakarta, SuryaTrans – Jakarta, TelitiKata – Semarang, Translator Indonesia – Jakarta, Widya Fifana – Jakarta.
* Stella Lyrics - India
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| **COMPUTER TECHNOLOGY:**POWER POINT, WORD, PDF, HTML, EXCEL, IMAGE PROCESSING, PHOTOSHOP, COREL DRAW, ETC. |
| **OTHER SKILLS AND COMPETENCES (**not mentioned above**)*** DESIGN GRAPHIC – PROMO, DESIGN, LOGO
* I WROTE 3 BOOKS EACH CONSISTING OF 20.000 WORDS
* FIVE YEARS EXPERIENCE IN EDITING, WRITING, AND TRANSLATING IN PUBLISHERS
* ARTICLES WRITER (SEO/PREVIEW) FOR WEBSITE
 |
| **Primary Areas of Work**Specialized in: Science, Heavy Industry, Legal, Military, Education, Business (contracts, annual reports, SHE etc), Immigraton/Police, Arts & Culture, Automotive, etc

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| **Examples of types of document translated** |
| **Legal** | **Education** | **Business** |
| Deed of Incorporation | Directorate of Education | Contracts |
| Assignment | Curricula | Rental contracts |
| General Meeting of Shareholders | Diplomas | Profit / Loss Accounts |
| Arrangement | Transcripts | Balance sheets |
| Decree (Minister, President) | Universities & Colleges | Annual reports |
| Regulations | Thesis & dissertation | General Meetings |
| Amendment | Educational reports | Sales information |
| Claims and Respond | Vocational certificates | Marketing and advertising |

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| **FORMAL EDUCATION / TRAINING****1999-2000** Diploma Sebelas Maret University of Surak arta, Major : English Departement |
| I work part time as a freelance translator with my teaching job from a home office.My many years in publishing and teaching have given me unique and complexinsight into English and Indonesian language, which I apply to all my translation specialty areas.I have contracts and contacts with a dozen Indonesian translation agencies. They keep me busy, but I am always open to discuss additional agreements with new agencies and Language professionals.I am a member of the translator network [ProZ.com](http://ProZ.com). My skills are in demand and lauded by all my agents and providers. I am skilled in multiple subjects, which is seldom in the translation trade. On free days and in empty hours of the afternoon when I do not have any translation work or bookkeeping to do, I spend my time playing football. |