

## Teacher / Tutor of English (ESL) / Russian (RSL)

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### Professional background

- **On-line teacher**, Sky School (Latvia)

Remote work 01.2019 – present

- **On-line teacher**, Jersey School (USA)

Remote work 01.2017 – 01.2019

- On-line individual English courses for adult students (from the beginning up to advanced level) (individual programs for more than 25 students)

- **Private ESL teacher/tutor** (Self-employed)

St. Petersburg 01.2001—present

- Private individual lessons, training, and courses in business, technic and every-day English (face-to-face and on-line)
- Corporate group courses of business and conversational English for top-managers and staff of companies (face-to-face and on-line)
- Help on university English language programs
- An in-depth course of English grammar
- Listening, reading, speaking, writing and translating practice; preparing for IELTS
- Special courses (professional): English for technicians of different profiles for work abroad and foreign companies in Russia
- Translations common, business and technical texts (English-Russian-English)

More than 80 students have been taught, and more than 15 ones have been training at the moment.

- **General Director** (B&I Inc.)

B&I Inc., St. Petersburg, part-time 06.2010—11.2019

Founding and leadership by the business consulting company since 2010.

- Negotiations and contracting with business partners abroad
- Business planning (UNIDO for foreign investors in Russia)
- Development, maintenance and implementing more than 5 investment projects in Russia and abroad

- Consulting on management, marketing, business strategy, business planning, HR, personal leadership key processes, assistance in the preparation of the MBA diplomas in business schools in English

- Lecturing and seminars (ex. Lecture Course "Material Science of Aluminum in Shipbuilding" had been developed for the Shipbuilding College (of Tallinn Technology University) in Estonia (English)

• **Leading researcher, Coordination manager** (Russian Academy of Science)

Moscow

01.2009—02.2012

- Coordination activities in fundamental investigations in the Russian Academy of Science and in CIS-countries

- Documenting, planning, preparing meetings and conferences, English-Russian-English translations

• **Top-manager** (Several companies)

Minsk, Saint-Petersburg

06.1994—01.2009

- Founding and the leadership of the build-repairing company (St. Petersburg (2007 – 2009).

- Founding and the leadership of the wholesale subsidiary company (Saint-Petersburg (2000 - 2007)

- HR-Director, Marketing Director in production and sale companies (Minsk, 1998 - 2000);

- Chief of the marketing department in TV plant (Minsk, 1996 – 1998)

- Executive director, organization and the leadership of the special English courses in Minsk (Felicity Ltd., 1994 - 1996), where the training courses programs are developed: General, Professional (Technical) and Business-English courses.

• **Researcher, Business owner, CEO** (Scientific-production PM Association, Resistor Ltd.)

Minsk

06.1981—01.1994

- Organizing and management of the scientific-production company (Resistor Ltd.);

- The leadership of the research team and running the research and technology development in the field of materials for microelectronics by Powder Metallurgy techniques;

- Contracting, negotiations, international communication with foreign scientists, colleagues and partners, participation in international scientific conferences, making reports in English, have 5 invention patents and more than 20 publications in international issues and a monography.

• **Forman in the assembly-repair shop** (Aviation Production Association)

Tashkent

06.1979—01.1981

- Management the production group on assembling and repairing military-transport planes IL-76.

## **Education**

- **International Institute of Privatization and Management** (Minsk)

Additional business education, part-time.

2001

Department: Marketing, Management & HR

Specialty: General Manager, CEO

- **Minsk State Pedagogical Institute of Foreign Languages** (now - Minsk State Linguistic University)

Higher education

1987

Department: English Department (Special advanced 2-year course for specialists working abroad)

Specialty: Specialist with knowledge of English (Professional)

- **Tashkent Polytechnic Institute**

Higher education

1979

Department: Aircraft Engineering

Specialty: Aircraft Engineer

## **Professional skills**

- Individual and group English pieces of training, English teaching and tutoring (on-line and off-line) by my own methods and approaches
- English-Russian-English translation (common and technical)
- Training business communication in English
- Training presentations in English
- Preparing and revising IELTS, TOEFL, etc.
- Tutoring on the school and university English learning programs and exams
- PC advanced user (MS)
- Business planning UNIDO in English
- Advising in the preparation of diplomas and MBA projects in English
- Business-consulting and lecturing: Management, Marketing, HR, Business-planning, Strategy planning, etc.
- Maintain correspondence in English
- Organizing skills
- Competent fluent speech
- PC experienced user