



Andreea Maria Ward

Date of birth: 19/12/1991 | **Nationality:** Romanian | **Gender:** Female |

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● WORK EXPERIENCE

2019 – 2023 Alba Iulia, Romania

HANDMADE ARTIST LEMNUEL ARTS + CRAFTS (ANDREEA MARIA BOLEA PFA)

Manager and fine arts/craft artist at my own handmade arts and crafts small business. I managed social media and advertising for my small business, the daily communication with the clients and basic accounting while also being one of the three main artists working on the products. We offered ready-made and custom made wood paintings, decorations and other art-related products.

05/2014 – 2023 Alba Iulia, Romania

ENGLISH-ROMANIAN TRANSLATOR PFA BOLEA ANDREEA MARIA - TRADUCĂTOR

Freelance English translator and interpreter authorized by the Ministry of Justice (Aut. Nr. 366614, 04/1414); English - Romanian translation work (and vice versa) for different individuals, companies and institutions. Experience in the following fields: general, academic, communications, media, advertising, marketing, technical, legal, European projects, subtitling, etc.

Business or Sector Professional, scientific and technical activities

01/2018 – 05/2018 Alba Iulia, Romania

SHOP CASHIER ASOCIATIA UMANITARA "TINERII SPERANTEI"

Cashier at a humanitarian association clothing store (sales profit went to helping struggling communities in Calan, Romania).

06/2017 – 10/2017 Wildwood, United States

GAME OPERATOR MOREY'S PIERS & BEACHFRONT WATER PARKS

Summer Work & Travel USA program participant

Operating the games in the amusement park, operating the cash transactions of said games. While working in the above-mentioned position for the summer, I have acquired the following skills: fluency in English communication, better understanding of American culture, direct sales of services / goods offered by the company, direct contact with customers, physical work, teamwork

● EDUCATION AND TRAINING

2015 – 2018 Cluj Napoca, Romania

M.A. MEDIA COMMUNICATION Babeş-Bolyai University, College of Political, Administrative and Communication Sciences

Field of study Journalism and information

2010 – 2013 Alba Iulia, Romania

BACHELOR OF ARTS IN ENGLISH AND FRENCH PHILOLOGY "1 Decembrie 1918" University,
Faculty of History and Philology

English - French Language and Literature

Thesis title: "Perspectives on the Supernatural, The Imaginary vs. The Real in Emily Brontë's Wuthering Heights"

Field of study Humanities

2006 – 2010 Alba Iulia, Romania

HIGH SCHOOL DIPLOMA IN FINE ARTS "Regina Maria" Music and Fine Arts High School

Certificate of professional qualification: Technician of artistic techniques, Graphics specialization

Field of study Arts

● LANGUAGE SKILLS

Mother tongue(s): **ROMANIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	C2	C2	C2	C2	C2
FRENCH	B1	B1	A2	A2	A2
SPANISH	B1	B1	A2	B1	A1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● ADDITIONAL INFORMATION

ORGANISATIONAL SKILLS

Organisational skills Efficiency in stressful situations

Good experience in project or team management

Ability to work effectively under pressure with large volumes of work while keeping a high standard of quality

Compliance to deadlines

Rigorous time management

Ability to conceive, conduct and coordinate projects

Flexible thinking and imagination

Adapting easily to unforeseen circumstances

Constructive criticism and debating

Focused on new and innovative ideas

COMMUNICATION AND INTERPERSONAL SKILLS

Communication and interpersonal skills Good communication skills gained through working directly with people

Adequate and adapted language

Comprehensive vocabulary both in Romanian and English languages

OTHER SKILLS

Other skills

Visual Arts (various diplomas obtained at various national and international contests in the field of Fine Arts)

Imagination and creativity

High interested in art, cinema and media communication

VOLUNTEER

Volunteer

Centrul Creștin Alba Iulia, Alba Iulia

Planning and implementing online campaigns to promote the center's events

Planning and participating in children's clubs and summer camps organized by the center

Volunteer

***Open Air Campaigners Foundation*, Alba Iulia (Romania)**

Travelling through different cities of Romania alongside a small team, staging puppet shows for children in kindergartens, schools and social centers.
