

**ANAS AFFANDI BIN ABDOL MALIK**

E-2, Rumah K/tangan Felda Triang 03, 28300, Triang, Pahang

+6017-3415288

anasaffandi@gmail.com

880708-23-5103

# SUMMARY

# A highly organized, resourceful, detail-oriented and independent professional; able to complete the given tasks within the pre-requisite guidelines, conditions, and deadlines under minimum supervision.

# EDUCATION

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| YEAR | INSTITUTIONS/RESULTS |
| 2013 | **Islamic Science University of Malaysia, Nilai**Bachelor of Syariah and Law (Hons): 2.5 GPA |
| 2005 | **Maahad As-Sultan Ahmad Shah Ad-dini, Jengka**SPM (SijilPelajaran Malaysia): 4 A2, 2 B3, 2 B4, 1 C5 |
| 2001 – 2004 | **SM (A) Al-falah, BatuTalam, Raub**SMA (SijilMenegah Agama): 1st class with 23 Agg.PMR (PenilaianMenegahRendah): 4A 4B 1C |
| 2000 | **SRJK(C) Chung Ching, Raub**UPSR (UjianPenilaianSekolahRendah): 3A, 2B, 1C, 1D |

# WORK EXPERIENCE

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| YEAR | EMPLOYERS/DETAILS |
| 2016 – Current | **Ghost Writer, Copywriter*** Ghost writing articles for products review, or any complimentarily articles that could be used as marketing tools for a product.
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| 2015 – Current | **President Translation Service Group International (Taipei)*** Affiliated Freelance Translator cum Proofreader (Legal)
* Translating and/or proofreading legal materials (reports, briefs, documents etc.) from across the globe.
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| 2014 – Current | **Freelance Translator and Proofreader*** Providing translation and proofreading services for various media outputs; either in textual or audio visual formats
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| 2013 | **Madster Global Media Sdn. Bhd.*** Subtitling Executive
* Translating and providing subtitles for TV programmes to and from intended languages within the limitation and guidelines of the respective Broadcasting Station Protocols and Guidelines.
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| 2012 – 2013 | **Karisma Cergas (M) Sdn. Bhd.*** Security Guard.
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# PRO BONO

* Translator for Trommons.org, an organization under Rosetta Foundation;
* Booth Coordinator for Himpunan Sejuta Belia 2011

# ACHIEVEMENTS

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| EVENTS |  POSITION/RESULT |
| Phillip C. Jessup International Moot Competition 2011(National Round) | Legal Researcher |
| LawAsia Competition 2011(National round) | Legal Researcher |
| International Conference “Islam in Malaysia & Indonesia Constitution : How to make it right? “ | Speaker |
| 1st Mock Trial USIM (KARMA) | Committee for the Media and Publicity Bureau |
| Final Project (Thesis): Universities and Universities Colleges Act 1971: Between Student Freedom and Administrative Control | B+ |

# SKILLS

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| SKILLS | DETAILS  |
| Linguistic | Fluent in Bahasa Melayu and English. Moderately Fluent in Mandarin (experience: 6 years in Elementary School, an A- in Chinese Language 101 in University), Average in Arabic. |
| Profesional/Imdustrial | Microsoft Office (Word, Excel, Power Point) , Basic in Microsoft Access, Stata (Statistical Data Calculation), Adobe Photoshop, Adobe After Effect Proficient in various CAT tools: e.g. Across Personal Edition, Omegat, SubCreator, SDI Media Software, and PoliScript |

# MOBILITY AND AVAILABILITY

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| Mobility | Motorcycle/Car |
| Availability | Immediate |

# REFERENCES

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| NAME | POSITION | ADDRESS | CONTACT INFO |
| Noor Khairiyati Mohd Ali | Administration Director | Madster Global Media Sdn Bhd.B5- 3A- 9, JalanTeknologi 2/1A,Kota Damansara Signature Park,47810 Kota Damansara,Selangor Darul Ehsan. | Tel: 03- 6148 0149 Fax: 03- 6145 0149 |
| En.Asim Abd Rahman | Operation Manager | KarismaCergas (M) SdnBhd11- 2 Tingkat 2Jalan 9/9C, Seksyen 943650, Bandar BaruBangiSelangor Darul Ehsan. | Tel: 03- 89269185Fax:03- 89269185H/p: 012-4120787 |

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