



Amy Zhang

Email address: 15599034145@163.com

Job status: Freelance translator

ABOUT ME

- Having a stable personality and a strong sense of responsibility;
- Easy-going and resilient;
- Willing to learn and improve the ability to translate;
- Being determined to carry on with the translation career.

EDUCATION BACKGROUND

2018.09-2020.06	Soochow University	English Translation(Master)
2012.09-2016.06	Qingdao University	English(Bachelor)

WORK EXPERIENCE

2016.12-2018.06	Translation Companies	Part-time Translator
Job description:		
• Translating documents covering the areas of social sciences, documentaries, tourism, mechanical engineering, tenders, contracts, military affairs, trading, etc.		
2016.05—2017.09	Shandong Machinery Import and Export Group Co., Ltd	Foreign Trade Saler
Job description:		
• Translating relevant documents;		
• Developing new leads, maintaining and enhancing customer relationship;		
• Being charge of the application of quality certificate.		

LIST OF PROJECTS

Language Pair	Area
EN>CN	UN documents, tenders, JFOB Force Protection Handbook, contracts, etc
CN>EN	China International Import Expo brochure, government papers, website content, tourism, etc

CERTIFICATE

United Nations Certificate of Translation, TEM-8(Test for English Majors in China)