



PROFILE

Date of Birth: 18 April 1989
Nationality: Malaysian

Enthusiastic freelance writer and translator with excellent academic credentials including first class degree.

CONTACT

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EXPERTISE

- Academic Translation
- General Translation
- Business/Marketing Translation
- Trading & Export Translation
- Food & Beverage
- Hotel & Tourism
- Manufacturing Processing (Specialized in retort /sterilization processing)
- Global/ Malaysian Food Safety Standards.
- Subtitling

LANGUAGE PROFICIENCY

MALAY
Spoken: 10/10
Written: 10/10

ENGLISH
Spoken: 8/10
Written: 8/10

AMIRAH AWANG HASYIM

Malay - English Translator
English - Malay Translator

EDUCATION

University Technology of Mara
Bachelor's Degree in Hospitality/Tourism/Hotel Management
2010-2012

- Graduating CGPA of 3.72
- Recipient of Vice Chancellor Award

University Technology of Mara
Diploma in Hospitality/Tourism/Hotel Management
2007-2010

- Graduating CGPA of 3.69
- Recipient of Vice Chancellor Award

WORK EXPERIENCE

Dewina Food Industries Sdn Bhd (Brahim's) - Sales & Marketing Officer
2016 – current

Attend Sales Order from inquiries, preparing quotation & coordinating sales and other ad hoc duties.

- Export: arrange and coordinate export shipments. Accountable in applying export permits, apply Cost Analysis for FTA's and apply Certificate of Origin (COO).
- Involves in business development (finding new customer prospects).
- Internal Audits for Food Safety Certifications (BRC, ISO 22000, HACCP).
- Trade Financing Certificate holder.

Red Wok Restaurant Sdn Bhd - Restaurant Manager
2012-2015

Manage workloads and ensure effective restaurant operation.

- Administer training programs.
- Manage customer's complaints.

TRANSLATION WORK HISTORY

YEAR 2020

- English - Malay document translation.
- Malay - English power point slide translation. Topic: Food Safety (Recall Procedures).
- Malay translation for Business Website.
- Malay - English General Article translation.
- English - Malay Cooking Instruction translation.
- Malay write up for Business Brochure.
- Malay Copywriting for 2 months for Instagram platform (apparel business)

YEAR 2021

- English audio translation
- English- Malay nutrition article translation.
- Retort processing write up for student slide presentation.
- English - Malay Ruminant & poultry disease translation.
- English - Malay translation on Italian cuisine.
- Proofread and reorganize cooking steps for recipe book manuscript.
- Malay drama subtitling
- Malay - English translation for educational slides for GMP (Good Manufacturing Practices)
- Malay- English document translation.

YEAR 2022

- Website translation
- English-Malay BRC (British Retail Consortium) Food Safety System translation for student slides
- English-Malay Food handling introduction and procedures translation.
- Proofread for student Research Paper (Hospitality Industry)
- Website write up for Food's organoleptic characteristic.
- Malay - English e-learning courses translation.
- English- Malay ISO 9001:2018 translation.

SOMETHING ABOUT ME

Growing up with strong command of language especially Malay and English language has been affecting my life in wonderful ways. I've always loved writing as I found it has holistic and spiritual impact towards my mind and soul. Having a versatile mother that had numerous experiences in publication, a former reporter to one of the biggest Newspaper publication company had broaden my knowledge in language, art and literature. I couldn't be more blessed in having her and my other family member who supported me all along the way into my devotion in writing. As you more likely heard of the phrase said by the character Forrest Gump, "Life is like a box of chocolate, we don't know what are we are going to get". Same goes with life, as life is like a brief of candle, we should cherish every moment as every time counts and time is something irreplaceable and meaningful. Therefore, do things that makes you happy and be yourself in endeavoring your life goals. If it makes you happy, it doesn't have to make sense to others. Being happy also is part of an undefined and most simple and beautiful life goal. Enjoy your life no matter what it takes!!

PAYMENT METHOD

- **Malaysian Bank Account (s)**