**RESUME**

**Professional translator:** English.

**Translation, proofreading, copywriting,**

Reliable, flexible, experienced, full-time worker, client-oriented, unbeatable service, constant availability

**Experience in translation and proof-reading – 6 years**

MOTHER TONGUE:                Malay

SOURCE LANGUAGES:        English.

TARGET LANGUAGES:        English.

**SPECIALIZATIONS**:

GENERAL                  Education, websites, Documentation, Letter, Subtittles

BUSINESS                  Tourism, logistics, shipping, warehousing, catering and trade, insurance

TECHNICAL              IT, hardware and software, machinery, electronics

SPORTS Reviews, News

**CAPACITY**:               5,000 words / day for translation

 10,000 words / day for proofreading

**RATES**:                        0.05 EUR/ SOURCE WORD FOR TRANSLATION

 0.4 EUR/ SOURCE WORD PROOFREADING

**MICROSOFT**              OFFICE 2003, Excel

**INTERNET:** broadband

**AVAILABILITY :** Full week, Monday through Friday

**EDUCATION**:            Polytechnic - Mechanical Engineering

 SANNO Institute of Management, Tokyo, Japan - Manufacturing

 Technical Specialist

<http://www.translationdirectory.com/translators/english_malay/amir_haron_bistamam.php>