

Curriculum Vitae

Personal information:

Name: Alla Krinitskaya

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Date of birth: 11.01.1988

Age: 25

Nationality: Russian

Marital status: Married

Objective:

### To contribute our standing skills to achieving your company’s goals as translator.

Education:

2005-2010 The Kuban State Technology University, Oil, Gas and Energy faculty, drilling engineer. I had been participated in underground hydraulic and petroleum business research conferences. I have been graduated with high marks degree.

2008-2011 The Kuban State Agrarian University, Science of law faculty. I have been graduated with high marks degree.

Work Experience and Employment:

2007: Technical Support Engineer «KubanGaz».

- Developed and evaluated new methods for saving costs related to drilling programs;   
 - Assessed and reported monthly the drilling performance indicators;   
 - Provided well design, planning and drilling engineering support;   
 - Negotiated contracts for services providers, consultants, and equipment vendors;   
 - Identified critical needs and issues to develop specific well designs;   
 - Performed investigation and selection of concepts for the improvement of the drilling process.

2012: Translator, service engineer for foreign company

Duties:  
- Technical translations from English into Russian;   
- Processing different documents in English ;

2012-2013: Translator, Scientific Associate — STC “Light Metals” (Scientific-Technological Centre)

Duties:

- Translation of papers and patents; rendering;

- Participation in international conferences as a translator;

- Working with scientific-technical information and its analysis;

- One-to-one lessons in English

- Achievements:

- Successful translation of over 200 papers and patents on new technologies in Oil Industry, Electrochemistry, etc.;

- Successful creation of a data base of about 400 papers: finding power — key words, authors and subject area;

- Successfully took part in international conferences as an interpreter;

Special skills:

- Experience of translating and rendering in different branches of science and technology

- Fundamental knowledge of physics and work experience in different branches of science and technology

- Motivational component — a great interest to the English language as one of the leading languages of science and innovative technologies

- Extensive knowledge of the engineering techniques and practices of drilling

- In-depth knowledge of the designing principles of oil and gas wells

- Good understanding of geomechanics and floating operations   
 - Proficient with MS Project Manager Software, MS Excel and MS Powerpoint

- Ability to conduct assurance and review of drilling planning work

- Familiar with the business and commercial aspects of oil and gas industry

- Knowledge of inventory control and drilling equipment

* Qualified and highly-professional, highly-motivated, enthusiastic, good communication ski, eager to experience and learn new skills;
* Positive attitude toward change and new environments;
* Sensitive to the dynamics of a cross-cultural work place;
* Ability to relate to people of different personalities and backgrounds;
* Active, energetic, able to work under pressure;
* Enjoys working in a team as much as independently.