Ahmed Ali Soomro

**Hyderabad, Pakistan**

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## Professional Summary

I have worked with different International National Non Profit & profit oriented organizations. In different projects Different role from team worker to Team Leader & IN Different Times from Emergency time in floods to rehabilitation.

I know all about team Building to Project Management cycle Monitoring Evaluation steps Stages.

I am very Hard Working, Target oriented worker, will love to work in challenging atmosphere.

## Work Experience

## Project Officer Monitoring Evaluation and Research

**National Rural Support Programme (NRSP), Thatta, Pakistan June 2015 - Present**

* Prepare weekly, Monthly , Quarterly , and Annual Reports
* Coordinate with project team & component based M&E focal persons for collection of data as per M&E needs.
* Regular field monitoring to collect information and providing feedback to technical teams for keeping the project on track.
* Participate in various capacity building activities as initiated and assigned by the M&E unit.
* Contribute in planning for M&E activities
* Take part in designing tools and carrying out various surveys & studies
* Assist in collection and entry of data for surveys & studies conducted internally in timely and efficient manner.
* Assist in external surveys & evaluations in field as and when required.
* Ensure proper record keeping and efficient filing of all M&E records including filled data collection tools, reports, evidences of the reported progress, official correspondence etc.
* Collect testimonials, beneficiaries quotes, photographs and videos
* Identify and collect success stories and share them with central team on a prescribed format
* Assist in producing internal and external communications, materials including video case studies, photo essays and documentaries
* Assist in organizing advocacy events, launching ceremonies and seminars
* Ensure branding compliance by sub-grantees and obtain photographic records
* Maintain photo bank and share with central team on a monthly basis
* Ready to travel to different districts of Sindh as and when required
* Perform any other relevant tasks as assigned by the supervisor

## Monitoring and Evaluation Officer Disaster Risk Reduction

**Pakistan Fisher Folk Forum, Badin, Pakistan Sep 2014 - Feb2015**

• To monitor the project activities in both Districts (Sanghar& Badin) with quality of reporting. To develop and submit work plans timely

* To ensure quality of work through identifying and facilitating project team. prepare and submit monitoring reports on agreed format timely.
* support field team in reporting, record keeping, planning and managing the project effectively.
* To prepare M&E Plan & Monitoring database on given formats To support M&E Manager in reporting, data collection and data analysis.
* To execute M&E plan timely on set frequencies.
* To prepare required formats as per need of M&E plan
* Ensure timely follow ups, adaptation of findings and implementation of good practices in project activities.
* To support Project team in effective execution of complaint and Response Mechanism.
* To support District coordinators in developing strong linkages with relevant stakeholders To support DRR Engineers in developing manuals and other day to day to coordination To facilitate Gender M&E support officer in all her M&E activities.
* To assist and guide field team in data collection on tools throughout the project.
* To ensure community participation in Monitoring of the project as per need of the project/organization.
* To develop effective feedback mechanism for adaption of suggestions/recommendations of monitoring for quality of work.

## Field Editor

**Bereau of Statistics Govt of Sindh, Hyderabad, Pakistan Feb 2014 - Jun 2014 Multiple Indicator Cluster Survey**

* Checking Data Collected by Enumerator's/ Interviewer\'s & Measures House Hold Survey, 126 indicators Human Development according to MDG\'s Get Data On Mother & Child Health Population, Drinking water, Anthropometry & Salt Test.

## Supervisor

**APEX Consulting Pakistan (UN-FAO LRA), Dadu, Pakistan Nov 2013 - Dec 2013**

Base Line Survey for UN-Women, ILO, FAO project LRP In Dadu Sindh.

* Team leader of 7 member team of Data Collectors.
* Made work plan and route plans for the team Arranged Logistics and Team for the assignment.

## District Information Officer

International Organization for Migration (IOM), Jamshoro, Pakistan Jan 2011 - Oct 2011

* Obtain List of Severely Affected Villages through OCHA/ Revenue Department.
* Prioritize Areas As per severity.
* Represent IOM at Cluster Meetings At district level.
* Identify Gaps In Field.
* Build Coordination with working organization In charges in district for flood relief.
* Work as a bridge between Affected Community & relief providing orgs
* Collect information of who is doing what & where(3W's
* Identify other channels that could be beneficial for affectees.
* Conduct Awareness sessions & Focal group Discussion's (On Health & Hygiene, Watan Card, Cnic Issues).

## Consultant

**AAB(Pvt.) Ltd.,Islam abdaPakistan Feb 2010 - Aug 2010**

* Conduct interviews of the farmers from head middle tail of the water courses.
* Conduct focus group discussion of farmers at community level.
* To make root plan and work plan of field work
* Co-ordinate with the District and Assistant District Officers of the on form Water management department.
* To collect Secondary data of selected Samples of the water courses.
* To collect primary data from field through conducting interviews and focus group discussions about improved and unimproved water courses.
* To asses the Water Users Association.
* To asses the Farmer Organizations (FOs) of Area Water Board of NARA Canal.

## Field Researcher

**Agha khan university (Institute of Educational Development),**

**Noushero Feroz, Pakistan Aug 2009 - Jan 2010**

* Coordinate for the survey, registration and enrollment work being done in the assigned field area
* Build relations with community leaders, influencers and institutions relevant to the voucher program
* Communicate with parents to encourage them to send their children to school
* Daily visits to partner schools to gather attendance data and monitor enrolment process
* Coordinate with school administration to collect information about School Assessment, Parents Teacher Meetings and School Report Cards.
* Support in capacity building interventions at schools

**Education**

**Ms Rural Development University Of Sindh, Jamshoro, Pakistan 2016**

## Personal Information

**Date of Birth: Jul 17, 1980**

**Nationality: Pakistani**

**Country: Pakistan**

**Marital Status: Married**

**Languages: English (Intermediate), Sindhi (Expert)**

**Career Level: Experienced Professional**

**Functional Area Monitoring & Evaluation (M&E)**

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