**CV of Ahmed Wadi**

**English to Arabic translator**

Birthdate: 05/01/1998. Nationality: Syrian.

Email: ahmedwadi978@gmail.com.

Phone: +963992574934.

Address: Aldahadel – Damascus – Syria

#### EDUCATION

**Fourth Year Student UNIVERSITY OF DASMASCUS DAMASCUS, SYRIA**

* 1. English Literature Department – College of Arts and Humanities

#### WORK EXPERIENCE

October 2016 – May 2017 **Alkwakibi High school** Damascus, Syria

Part time Teacher

Courses taught:

* English Language 10th Grade
* English Language 11th Grade

June.2017 – August.2017 **Non-Credit Instruction** Damascus, Syria

Trainer

Courses taught:

* 12th Grade English Language Course Preparation

October 2017 – February 2019 **Freelancer Translator** Damascus, Syria

Translation experience:

* Translating and subtitling short videos (10 to 15 mins each) for United Translation Establishment, Damascus, Syria.
* Translating short books and stories for Mangul Establishment, Damascus, Syria.

#### COMPUTER & LANGUAGE SKILLS

***Computer:***

* Windows XP, 7, 8, & 10.
* Microsoft Office: MS Word, PowerPoint, Excel, Access.
* Subtitleedit (Creating Arabic subtitles for English language videos).
* CAT Tool (Computer-Assisted Translation Program).
* Adobe Photoshop.
* Adobe After Effects.

***Language:***

* FLUENT: Arabic, English
* BASIC: German, Russian

#### PROFESSIONAL DEVELOPMENT

***Sessions Attended:***

* ICDL course, National Business Center (June 2018)
* HR course, National Business Center (May 2018)
* The Principles and Basics of Written Translation course, Higher Education Institute, Damascus, Syria (August 2018)
* Seminar, "Creating Learner - Centric Educational Environments and Experiences," Damascus, Syria. (January 17, 2017).
* Seminar, "Presenting A Seminar: Sharing Teaching Experience," English Department, Damascus University. (December 20, 2016).
* Seminar, "ESL For tertiary University Lectures," English Department, Damascus University. (September 27, 2016).
* Seminar, "The Importance of lesson planning for teachers," Alkwakibi High school, Damascus. (September 7, 2016).

#### REFERENCES

* Available upon request.